

Minutes of Council Meeting

May 14th, 2026

Present:

Mayor	Paul Noseworthy (via telephone)
Councillors	Troy Duffy Derek House Mary Lambert Susan O'Quinn
Absent with regrets	Deputy Mayor Eric Nippard Councillor Vince McGrath
CAO/Manager	Justin Chinn
Town Clerk	Florence Barter

Councillor D. House chaired the meeting as Mayor P. Noseworthy and Deputy Mayor e. Nippard were unavailable.

Councillor D. House called the meeting to order at 6:30 p.m.

Motion # 31/26: Motion by Councillor T. Duffy, seconded by Councillor M. Lambert be it hereby resolved to adopt the April 9 2026 Council Meeting Minutes.

In Favour: Mayor P Noseworthy, Councillors D. House, T. Duffy, M. Lambert & S. O'Quinn.

Opposed: 0

All In Favor

Motion Carried

Motion # 32/26: Motion by Councillor S O'Quinn seconded by Councillor M. Lambert, be it hereby resolved to adopt the May 14, 2026 Meeting Agenda.

In Favor: Mayor P. Noseworthy, Councillors M. Lambert, T. Duffy, S. O'Quinn and D. House.

Opposed: 0

All In Favor.

Motion Carried

Motion #33/26: Motion by Councillor M. Lambert, seconded by Councillor T. Duffy, be it hereby resolved to approve invoices for April 2026 totalling \$ 118,676.80

In Favour: Mayor P. Noseworthy, Councillors D. House, T. Duffy, S. O'Quinn & M. Lambert

Opposed: 0

All In Favor.

Motion Carried

New Business

Water Storage Tank Replacement

Resolution # 34/26: "Be it resolved that, the Town of Kippens accept Municipal Capital Works cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated the 8th day of May, 2026 Project number 17 MCW-27-00004 Water Storage Tank Replacement with a total project value of \$ 2,342,099. Council agrees to provide the Ultimate Recipient share value of \$ 212,390 in funding for

this project. We accept the responsibility to fully fund any cost overruns to the project. We understand and accept that surplus funds in the project may not be used for additional work". We authorize the Mayor and Town Clerk/Secretary to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Kippens.

In Favor: Mayor P. Noseworthy, Councillors D. House, M. Lambert, T. Duffy & S. O'Quinn.

Opposed: 0

All In Favor

Motion Carried

Annual Expenditure Report (CCBF)

Resolution # 35/26: Resolution by Councillor M. Lambert seconded by Councillor T. Duffy: Be it resolved that The Town of Kippens accepts the December 31, 2025 Annual Expenditure Report (formerly called CCBF), now called BCFS (Build Communities Strong Fund) as prepared by the Towns Auditor Janice Kennedy CPA.

In Favor: Mayor P. Noseworthy, Councillors D. House, M. Lambert, T. Duffy & S. O'Quinn.

Opposed – 0

All In Favor

Motion Carried

Town Office – Summer Hours

Motion # 36/26: Motion by Councillor T. Duffy seconded by Councillor M. Lambert to adopt Summer Hours for the Town of Kippens. Date: June 8 – September 11 whereby office staff will work from 8:30 a.m to 4:00 p.m Monday to Friday as per Government of Newfoundland and Labrador Treasury Board Secretariat.

In Favor: Mayor P. Noseworthy, Councillors D. House, T. Duffy, M. Lambert & S. O'Quinn

Opposed: 0

All In Favor

Motion Carried

Additional Business

Proclamation – Municipal Awareness Week – May 10-16, 2026

The Town of Kippens declares May 10-16, 2026 as Municipal Awareness Week

Clar Simmons Scholarship – Application

Stephen Awards

Motion #37/26: Motion by Councillor M. Lambert seconded by Mayor P. Noseworthy to donate \$750.00 towards the Stephen Awards Banquet and Presentation of Awards Ceremony.

In Favor: Mayor P. Noseworthy, Councillors D. House, S. O'Quinn, M. Lambert & T. Duffy

Opposed: 0

All In Favor

Motion Carried

Stephenville Library Board

Motion # 38/26: Motion by Councillor M. Lambert seconded by Councillor T. Duffy to donate \$250.00 to the Stephenville Library Board.

In Favor: Mayor P. Noseworthy, Councillors D. House, T. Duffy, M. Lambert & S. O'Quinn

Opposed: 0

All In Favor
Motion Carried

Permits

- 28 Juniper Avenue – Accessory Building
- 68 Kippens Road – Accessory Building
- 31 Kippens Road – Accessory Building

WRSB

No report available at this time.

Committee Report

- Councillor S. O’Quinn – is on the Steering Committee and advises that there was a session in which climate changes/risks were discussed and that the Canadian Red Cross plays a role. There will be another meeting sometime in the Fall.
- Councillor M. Lambert – Attended the MNL Conference in Gander and found it to be very informative and well attended. Items discussed included: training for Fire Departments-wildfires, Emergency Plan for Towns/LSD’s Policies, Professional Development and Welcoming new Health Care Workers to the area.
- Mayor P. Noseworthy – said that the Town of Kippens and the Town of Stephenville had a meeting to discuss how we can work together and support each other without duplicating services. He also thanked staff for their assistance at the Volunteer Appreciation Dinner.
- Councillor D. House mentioned that the CNIB did a presentation to the town.

There were no other reports.

CAO/Manager Report

- Clean Up will take place on May 25th, 2026. Encouraging residents to have all items out by the curb by 7 a.m. The Contractor will not come back to your property. Flyers have been sent out to advise what items are acceptable/unacceptable.
- Clean Up (Snow Clearing) – Topsoil has been ordered – will be about two weeks before it arrives. Public Works will be out then to remediate damages caused by snow clearing equipment during the winter.
- Municipal Assessment Agency – Don Hearn will be in town for a public consultation (rescheduled) on May 19 at 6:30 p.m. All are welcome!
- Fire Ban – May 1 – September 30, 2026. Permits are free from the Department of Forestry. The Town of Kippens do not issue permits. Campfire in an enclosed pit does not require a permit.
- Grubbing Site – is now open to residents of Kippens. Video Surveillance Cameras are in use. Any Commercial dumping requires a signed contract from the town. Fines for indiscriminate dumping are \$3000.00.
- We now have the option for residents to subscribe to the town News Letters on the Town Website.
- AMSB – Household Paint Collection – May 25-29. Residents can drop off paint/aerosol cans to the town.

Note: The Town Office will be closed on Monday, May 18 in observance of Victoria Day. On behalf of Council, Councillor D. House wishes everyone a “Safe Weekend”.

Next meeting will be held on June 11 at 6:30 p.m

Adjournment

Motion 39/26: Motion By Councillor T. Duffy seconded by Councillor S O’Quinn to adjourn the meeting at 7:10 p.m

Mayor

Clerk

