

**Minutes of Meeting for  
the Town of Kippens,  
October 5, 2023, at 7:00 PM**

**Members Present**

Mayor  
Deputy Mayor  
Councillors

Paul Noseworthy  
Eric Nippard  
Brian House  
Derek House  
Vince McGrath  
Erle Barrett

Manager/CAO  
Town Clerk  
Accounting Clerk

Justin Chinn  
Florence Barter  
Josie Noseworthy

**Motion #100/23:** Motion by Councillor E. Barrett seconded by Councillor V. McGrath, be it hereby resolved to adopt the September 7 & September 15, 2023, Council Meeting Minutes.

**In favour:** Mayor P. Noseworthy, Deputy Mayor E. Nippard & Councillors E. Barrett, B. House, D. House and V. McGrath.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #101/23:** Motion by Deputy Mayor E. Nippard seconded by Councillor E. Barrett, be it hereby resolved to adopt the October 5, 2023, Council Meeting Agenda.

**In favour:** Mayor P. Noseworthy, Deputy Mayor E. Nippard & Councillors E. Barrett, B. House, D. House and V. McGrath.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #102/23:** Motion by Councillor E. Barrett, seconded by Councillor V. McGrath be it hereby resolved to approve the Invoice list for September 2023 in the amount of **\$158,935.05**.

**In favour:** Mayor P. Noseworthy, Deputy Mayor E. Nippard & Councillors E. Barrett, B. House, D. House and V. McGrath.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Councillor B. House asked that, in the interest of transparency, the name of the recipient of any cash received be included in the minutes. The clerk said that she believes that names are not allowed but will check to be sure.

Councillor E. Barrett commented on having the name of the individual on the invoice list and stated that it was not recommended to have the individuals name out there.

## **New Business**

Regional Aquatic Centre. Asking for a commitment of \$160,000.00 for 2024 and 2025. Deputy Mayor E. Nippard will contact the manager to say that the request will be reviewed by the Finance Committee during Budget consultations.

Stephenville Taekwondo Club. Asking for a contribution towards their 50<sup>th</sup> Anniversary Celebrations in 2024. Clerk will write a letter stating that the Finance Committee is preparing for Budget 2024 and until this process is completed, we cannot commit. Clerk will also request the Club Financial Statements to better enable them to make an informed decision.

Budget – Councillor E. Barrett requested that committees submit their requests for consideration in Budget 2024. There will be a Budget Meeting on October 19, 2023, at 6:30 p.m.

Human Resources – Mayor P. Noseworthy introduced and welcomed Justin Chinn, the new Manager/CAO.

Capital Expenditures – Manager/CAO J. Chinn spoke of his contact with 3 heavy equipment dealers and that each had provided a quote.

## **Permits**

**Motion #103/23:** Motion by Councillor D. House and seconded by Councillor B. House, be it resolved to approve a permit to build a shed at 15 Milbrook Lane, 24 Spruce Drive and 269-279 Kippens Road, being in full compliance.

**In favour:** Mayor P. Noseworthy, Deputy Mayor E. Nippard & Councillors E. Barrett, B. House, D. House and V. McGrath.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## **Additional Business**

47 Kippens Road – Request to purchase land. The Town Clerk will check with Municipal Affairs to determine what steps need to be taken.

Mayor P. Noseworthy asked the public for interest in sitting on Council. We have six members and require 7. Anyone interested is asked to contact the office or a member of Council. We would then contact the minister of Municipal Affairs to fill the vacancy.

## **Committee Reports**

**Planning & Development** - nothing to report.

**Fire Department** – Councillor V. McGrath spoke of the new Rescue Vehicle for the Fire Department and Councillor E. Barrett thanked Councillor McGrath for all his efforts to secure the new vehicle. Mayor Noseworthy mentioned that it would be a good idea to have the Rescue Vehicle available for public viewing and the date and time would be advertised on the website, Facebook and Town Sign.

**Recreation** – Councillor E. Barrett congratulated all members of the Recreation Committee for all their years of hard work and dedication to the town, and invited new members, he stated that some of the members are retiring, and we would like to see the program continue.

**Road & Maintenance** – nothing to report.

**Motion #106/423:** Motion by Mayor P. Noseworthy, seconded by Councillor D. House, be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor P. Noseworthy, Deputy Mayor E. Nippard & Councillors E. Barrett, B. House, D. House and V. McGrath.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

The meeting adjourned at 7:30 pm. Next regular council meeting will be on November 2, 2023 @ 6:30 pm

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Florence Barter, Town Clerk

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Paul Noseworthy, Mayor