

**Minutes of Meeting for
the Town of Kippens,
November 6, 2023, at 6:30 PM**

Members Present	Mayor	Paul Noseworthy
	Councillors	Brian House
		Derek House
		Erle Barrett
		Justin Chinn
	Manager/CAO	Florence Barter
	Town Clerk	Josie Noseworthy
Absent with regrets	Accounting Clerk	Eric Nippard
	Deputy Mayor	Vince McGrath
	Councillor	

Mayor Noseworthy called the meeting to order at 6:35 p.m.

Motion #107/23: Motion by Councillor E. Barrett seconded by Councillor B. House, be it hereby resolved to adopt the October 5, 2023, Council Meeting Minutes.

In favour: Mayor P. Noseworthy, Councillors D. House, E. Barrett & B. House

Opposed: 0

Abstaining: 0

Motion Carried

Motion #108/23: Motion by Councillor D. House seconded by Councillor E. Barrett, be it hereby resolved to adopt the November 6, 2023, Council Meeting Agenda.

In favour: Mayor P. Noseworthy, Councillor B. House, D. House & E Barrett

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #109/23: Motion by Councillor E. Barrett, seconded by Councillor D. House be it hereby resolved to approve the Invoice list for October 2023 in the amount of **\$62,684.94**.

In favour: Mayor P. Noseworthy, Councillor B. House, E. Barrett & D. House

Opposed: 0

Abstaining: 0

Motion Carried

New Business

Budget:

Motion 110/23: Motion by Councillor E. Barrett, seconded by Councillor D. House be is hereby resolved to approve the Budget for 2024 in the amount of **\$2,235,127.00** as prepared. There will be no increase in Taxes.

In Favour: Mayor P. Noseworthy, Counillors E. Barrett, D. House & B. House

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Barrett gave a verbal update of Budget 2024 to Council during the Council Meeting.

Sooner than present a bunch of figures, which will be hard to follow, I thought I would try to explain how our funds are expended with explanations of some of the major changes this upcoming year.

On the expense side our general administration is estimated to cost \$475,900 with the major change being that we will be paying a Town Manager and a Town Clerk for the whole year, rather than a part year as in the past two years. This account also includes an allowance for training, legal and audit fees, insurance, property assessment and donations.

Our fire protection services are estimated to cost \$97,500,00 making an allowance for an update of our Emergency Preparedness Plan and some additional equipment for the firefighters.

Transportation Services, mainly road maintenance, paving, street lighting and snow clearing, inclusive of all wages and benefits, is expected to cost \$415,000.00. This figure includes the provision of some smaller items to assist our maintenance staff.

Environmental Health Services, including water supply and garbage collection are estimated at \$313,000.00. We need to do some maintenance on our water pumps and storage tank during the year. Also, our garbage collection contract ends in 2023 and we have built in a slight increase for 2024.

Recreation and Cultural Services are estimated at \$240,500, which includes the continuation of our summer youth program, upgrades to the playground and ball field and a contribution to the regional services provided by the stadium and swimming pool.

The major change in our budget this year is in Fiscal Services where we have allowed \$568,500 for the replacement of some of our existing road maintenance equipment that has exceeded its useful life and effectiveness. Although being a major expense, it will not require any borrowing. The cost will be covered by our existing surplus.

All of these expenditures result in a total budget of \$2,251,127 and will be financed through our normal taxation program, without any increase in our property and water service rates. We are currently reviewing all of our rates for fees, such as permits, and there may be a slight increase during the course of the year.

Once the Budget is approved by Kippens Town Council and the Department of Municipal affairs, it will be available for any citizens that wish to review it. All together we have a higher budget than previous years but with NO INCREASE IN TAXATION. In these hard economic times, we are making every effort to provide the services needed to run our beautiful town without placing an economic burden on our citizens.

New Loader:

Motion #111/23: Motion by Councillor D. House & E. Barrett to purchase, without borrowing, a 624P Brandt Tractor Wheel Loader in the amount of **\$478,000.00** for the town. Be is also resolved, that, the town will enlist the services of Brandt Tractor to provide snow clearing equipment while we await its arrival. The Town of Kippens went through the Procurement Process by Canoe to purchase this piece of equipment.

In Favour: Mayor P. Noseworthy, Councillors D. House, B. House & E. Barrett

Opposed: 0

Abstaining: 0

Motion Carried

Permits

Motion #112/23: Motion by Councillor D. House and seconded by Councillor B. House, be it resolved to approve a permit to build a shed at 15 Juniper Avenue and a garage at 32 Lakeview Drive, being in full compliance.

In favour: Mayor P. Noseworthy & Councillors E. Barrett, B. House & D. House

Opposed: 0

Abstaining: 0

Motion Carried

Additional Business

Speed Bumps – Councillor D. House asked for comments from the public.

Cell Phones – To date we have received no correspondence regarding the application from the Department of Industry, Energy and Technology through the Government of NL. Will follow up on a letter that was sent in August 2023.

CAO Manager Report

1. Snow Clearing Equipment
2. Salt/Sand ordered/waiting on safety plan from contractor.
3. Hydrant Markers are near completion, waiting for numbering.
4. Old 936e loader inspected, not worth the cost of repairs.
5. Rescue vehicle in service
6. Fracflow to send out detailed service agreements for wellfield work.
7. Andrew Smith (Planner) Council training 1 day \$2,750.00

Congratulations

Mayor Noseworthy read out a congratulatory message to Rosemary Ryan for receiving the Coaching Excellence Award and thanked her for all her hard work with athletes in our area.

Motion #113/2023: Motion by Councillor D. House, seconded by Councillor B. House, be it hereby resolved to adjourn the Council Meeting at 6:55 p.m.

In favour: Mayor P. Noseworthy, Councillors E. Barrett, B. House, D. House

Opposed: 0

Abstaining: 0

Motion Carried

Next regular council meeting will be on December 5, 2023 @ 6:30 pm

Florence Barter, Town Clerk

Paul Noseworthy, Mayor