

**Minutes of Meeting for
the Town of Kippens,
December 5, 2023, at 6:30 PM**

Members Present	Mayor	Paul Noseworthy (via telephone)
	Deputy Mayor	Eric Nippard
	Councillors	Brian House
		Derek House
		Erle Barrett
		Troy Duffy
		Justin Chinn
	Manager/CAO	Florence Barter
	Town Clerk	Josie Noseworthy
	Accounting Clerk	
Absent with regrets	Councillor	Vince McGrath

Deputy Mayor E. Nippard called the meeting to order at 6:30 p.m.

He welcomed everyone and then turned the meeting over to the Town Clerk/Returning Officer for the swearing in of a new Councillor.

The Town Clerk administered the “Oath of Office”, welcomed Councillor Troy Duffy to the Kippens Town Council and then turned the meeting back to Deputy Mayor Nippard.

Motion #114/23: Motion by Councillor E. Barrett seconded by Councillor B. House, be it hereby resolved to adopt the November 6, 2023, Council Meeting Minutes.

In favour: Mayor P. Noseworthy, Deputy Mayor E Nippard, Councillors D. House, T Duffy, E Barrett and B House.

Opposed: 0

Abstaining: 0

Motion Carried

Motion #115/23: Motion by Councillor D House seconded by Councillor B House, be it hereby resolved to adopt the October 3, 2023 Fire Department Meeting Minutes.

In Favour: Mayor P Noseworthy, Deputy Mayor E. Nippard, Councillors E Barrett, T Duffy, D House and B House.

Opposed: 0

Abstaining: 0

Motion Carried

Motion #116/23: Motion by Mayor P Noseworthy seconded by Councillor E. Barrett, be it hereby resolved to adopt the December 5, 2023, Council Meeting Agenda.

In favour: Mayor P Noseworthy, Deputy Mayor E. Nippard, Councillor B. House, D. House, T Duffy, E Barrett.

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #117/23: Motion by Councillor E. Barrett, seconded by Mayor P Noseworthy be it hereby resolved to approve the Invoice list for November 2023 in the amount of **\$83,104.39**.

In favour: Mayor P Noseworthy, Deputy Mayor E. Nippard, Councillor B. House, E. Barrett, D. House, T Duffy

Opposed: 0

Abstaining: 0

Motion Carried

New Business

Motion 118/23: Motion by Councillor D House, seconded by Councillor B. House be it hereby resolved to approve a request from Stephenville Emergency Food Services for a donation. \$2,000.00 was agreed upon.

In Favour: Mayor P. Noseworthy, Deputy Mayor E Nippard, Councillors E Barrett, T Duffy, D House and B House

Opposed: 0

Abstaining: 0

Motion Carried

Motion 119/23: Motion by Councillor B House, seconded by Mayor P Noseworthy be it hereby resolved to approve a request from Search & Rescue for a donation in the amount of \$10,000.00 (3,300 for building insurance) and the remainder towards operating expenses.

In Favour: Mayor P Noseworthy, Deputy Mayor E Nippard, Councillors B House, D House, E Barrett and T Duffy.

Opposed: 0

Abstaining: 0

Motion Carried

Motion 120/23: Motion by Mayor P Noseworthy, seconded by Councillor D House be it hereby resolved to approve the Waste Collection Contract as negotiated by the Town of Kippens and Containerized Sanitation in the amount of \$89,955.77 + \$13,499.37 tax = \$103,449.14.

In Favour: Mayor P Noseworthy, Deputy Mayor E Nippard, Councillors B House, E Barrett, T Duffy and D House

Abstaining: 0

Motion Carried

Permits

Motion #121/23: Motion by Councillor B. House and seconded by Councillor D. House, be it resolved to approve an extension on a house at 434 Kippens Road, being in full compliance. Councillor D House did not participate in any discussion on this property.

In favour: Mayor P. Noseworthy, Deputy Mayor E Nippard, Councillors E. Barrett, T Duffy and B House.

Opposed: 0

Abstaining: 1 (Councillor D House did not vote on this motion)

Motion Carried

Motion # 122/ 23 Motion by Councillor B House, seconded by Councillor T Duffy, be it resolved to approve an "Approval In Principal" to build a 6 plex at 18 Kippens Road.

In Favour: Mayor P Noseworthy, Deputy Mayor E Nippard, Councillors E Barrett, B House and T Duffy.

Opposed: 0

Abstaining: 1 Councillor D. House did not participate in this discussion due to possible conflict of interest

Motion Carried

Additional Business

Motion 123/23 Motion by Councillor T Duffy, seconded by Councillor B House, be it resolved to approve set dates for Council Meetings for the next 6 months.

In Favour: Mayor P Noseworthy, Deputy Mayor E Nippard, Councillors E Barrett, D House, T Duffy and B House.

Opposed: 0

Abstaining:0

Motion Carried

Motion 124/23 Motion by Councillor D House, seconded by Councillor B House, be it resolved to accept the bid for \$7,818.83 that was placed on the 936 Loader.

In Favour: Mayor P Noseworthy, D Mayor E Nippard, Councillors E Barrett, T Duffy, D House and B House.

Opposed: 0

Abstaining: 0

Motion Carried

Committee Reports

Roads & Maintenance - Councillor D House reported that permanent markers are being placed on the Fire Hydrants.

Finance – Councillor E Barrett reported that the Town hasn't heard anything from Municipal Affairs regarding the 2024 Budget Submission. He also reported that council met with representatives from BMO and that we are waiting for the Town Audit - 2022 to be completed.

CAO Manager Report

1. Hydrant markers have been received, in process of installation.
2. Winter Rental Loader received, on site.
3. New 624p Wheel Loader ordered, February anticipated delivery.
4. Contractor sent detailed service agreements for Wellfield work.
5. Cell tower, Department of Energy call for proposals from service providers, Jan 29th closing.
6. Contractor sent pricing for SCADA upgrades.

Motion #125/23: Motion by Councillor B. House, seconded by Councillor D. House, be it hereby resolved to adjourn the Council Meeting at 7:00 p.m.

In favour: Mayor P. Noseworthy, Deputy Mayor E Nippard, Councillors E. Barrett, B. House, D. House and T Duffy.

Opposed: 0

Abstaining: 0

Motion Carried

Next regular council meeting will be on January 11, 2024 @ 6:30_{pm}