

**Council Meeting, February 16, 2023**  
Minutes of a Meeting of the Council  
of the Town of Kippens, Live stream on Zoom  
February 16, 2023, at 6:55 PM

<b>Members Present</b>	Mayor Deputy Mayor Councillors	Paul Noseworthy Brian House Derrick House Erle Barrett Vince McGrath
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Absent		Daniel Lee Eric Nippard
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<b>Also Present</b>	Acting Town Clerk	Josie Noseworthy
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**Motion #12/23:** Motion by Councillor E. Barrett seconded by Councillor D. House, be it hereby resolved to adopt the January 19, 2023, Council Meeting Minutes.  
**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath.  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Motion #13/23:** Motion by Councillor D. House, seconded by Councillor V. McGrath, be it hereby resolved to adopt the January 3, 2023, Fire Department Meeting Minutes.  
**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Motion #14/23:** Motion by Councillor E. Barrett, seconded by Councillor V. McGrath, be it hereby resolved to adopt the February 3, 2023, Council Meeting Agenda.  
**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Financial**

**Motion #15/23:** Motion by Councillor E. Barrett seconded by Councillor D. House, be it hereby resolved to approve Invoice list for January 2023 in the amount of \$99,023.57.  
**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

Councillor E. Barrett stated the reason for the high amount was due to the payment of the Regional Aquatic Center, Stephenville Dome, and a donation to Search and Rescue Insurance.

## New Business

**Motion #16/23:** Motion by Councillor D. House, seconded by Councillor E. Barrett, be it hereby resolved to approve a donation to Search and Rescue in the amount of \$10,000, less the cost of the insurance.

**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #17/23:** Motion by Councillor D. House, seconded by Councillor V. McGrath, be it hereby resolved to Accept the Code of Conduct – Officials, as presented.

**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #18/23:** Motion by Councillor E. Barrett, seconded by Deputy Mayor B House, be it hereby resolved to accept the Code of Conduct – Councillors, as presented.

**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## Permits

**Motion #19/23** Motion by Councillor D. House and seconded by Councillor E. Barrett, be it hereby resolved to approve a permit for Wayne Young's (McCarthys Land Sub-Division).

**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## Additional Business

Mayor Noseworthy spoke on "Violence Prevention Awareness".

All of Council and staff wore pink in support of "Violence Prevention Awareness."

## Committee Reports

### **Recreation:**

Deputy Mayor B. House read Councillors E. Nippard' s report.

"I was approached and asked to attend a Kippens Recreation Committee meeting on Sunday February 12, 2023. This attendance was purely observational and I did not officially participate as a councillor in the meeting. I am pleased to note that the Kippens Recreation committee, chaired by Ms. Rosie Ryan, is again active in the town, and planning is underway to host the Kippens Winter Carnival from March 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>, 2023. They have many of the preparations completed an have a extensive itinerary planned, all of which is free for residents with the purchase of a Carnival Button. The committee will pass along information as the planning progresses. They did indicate that they are seeking volunteers to help run some of the events".

**HR:**

The HR Committee is currently completing two searches for employees for the town of Kippens. We are seeking a Chief Administrative Officer, and Town Clerk. Job descriptions have been posted to the Job Bank as well as Indeed.com and I am pleased to report that there has been considerable interest in both positions, with will considered candidates applying for both positions. We currently have (9) applications for CAO position, and (7) applications for the Town Clerk position. Both advertisements closed on February 28, 2023, and we will be shortlisting for each position shortly thereafter with interviews to take place in early March. I remain optimistic that we will be successful in hiring.

**Fire Department:**

Councillor V. McGrath stated that there was no fire calls for January. The Firefighters will be helping with some of the Winter Carnival activities.

**Planning and development:**

Councillor E. Barrett highlighted some of the issues that was brought up in a maintenance committee meeting from February 1st 2023.

The Committee met with our maintenance staff and reviewed issues that we had throughout the town.

The Water System is something that requires repairs and scheduled upgrades.

The Fire hydrants although marked each Fall tend to be loose the markers during the Winter.

The 936 Loader with is 36 years old and 950 Loader are also in need of maintenance.

The Maintenance staff indicated there were in need of new tools, indicating that some of the tools are broken or have simply disappeared.

The maintenance staff also indicated that the clothing allowance will need to be increased.

There was discussion on the roads that need repair an upgrade.

The parks and Playground are also another area of concern and indicate that we need to upgrade to handicap accessibility an upgrade the ground covering in the play area.

The Walking trail what's also discussed and approval for Mr. Carrell to continue removing the windfalls as needed.

It was also discussed that maybe the Kubota could be replaced for a Bobcat, stating that the Bobcat is a lower machine and could work in the trail much better than the Kubota.

**Motion #20/23:** Motion by Councillor D. House, seconded by Councillor V. McGrath be it hereby resolved to adjourn the Council Meeting.

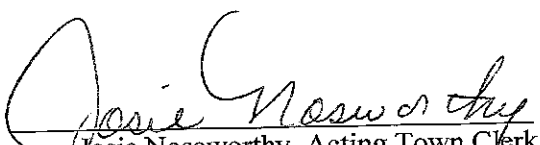
**In favour:** Mayor P. Noseworthy, Deputy Mayor B. House and Councillors D. House, E. Barrett, & V. McGrath.

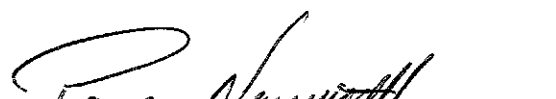
**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 7:23 pm. Next regular council meeting March 16, 2023

  
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Josie Noseworthy, Acting Town Clerk

  
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Paul Noseworthy, Mayor