

Town of Kippens
Council Meeting April 14, 2022
Time: 6:35pm

Members present	Mayor	Mike Comerford
	Deputy Mayor	Regina Duffenais (Zoom)
	Councillors	Harold Doucette Michelle Maclsaac Julia Power Jeff Young Carla Pearce (Zoom)

Also present:

Interim Town Clerk/Manager: John Hogan

ADOPTION OF AGENDA

Motion # 42/22 : Motion by Councillor Power, seconded by Councillor Maclsaac, be it hereby resolved to adopt the ***April 14, 2022***, Council Meeting Agenda.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

APPROVAL OF THE MINUTES

Motion # 43/22 : Motion by Councillor Young seconded by Councillor Maclsaac, be it hereby resolved to adopt the ***March 10, 2022***, Council Meeting Minutes.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 44/22 : Motion by Councillor Power , seconded by Councillor Maclsaac, be it hereby resolved to adopt the ***March 21, 2022***, Privileged Council Meeting Minutes.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power, and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

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PROCLAMATIONS AND DELEGATIONS

- a. Volunteer Week Proclamation April 24-30
- b. Recognize April as Cancer Awareness Month

Financial:

Councillor Maclsaac

- Town of Kippens 2021 fiscal Audit by Darren Roberts is still being done with a completion date by the end of May
- Tax Bills were mailed out April 1, 2022, anybody who did not get one please contact the office.
- Numbers for this year, there is \$800,000 less in the Budget this year adjusting spending accordingly
- Project preapproved Funding from 2020/21 for renovations/additions to the Town Hall. Remaining funding has been secured for that project and details will be forthcoming on what it will entail with Community engagement.

Motion # 46/22 : Motion by Councillor Maclsaac , seconded by Councillor Power ,
be it hereby resolved to approve invoice list in the amount of **\$131,445.17**

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 47/22 : Motion by Councillor Power, seconded by Councillor Maclsaac ,
be it hereby Motion of Sale on a tender bid for the KVFD Cube Van.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

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Permits:

Motion # 48/22: Motion by Councillor Power , seconded by Councillor Maclsaac, be it hereby approve the request to operate a Dog Grooming Business at 10 Island Pond Drive and is in full compliance.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 49/22: Motion by Councillor Doucette, seconded by Councillor Maclsaac, be it hereby approve a Permit to build a House at 49 Orchard Lane and is in full compliance.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

New Business

Motion # 50/22: Motion by Deputy Mayor Duffenais, seconded by Councillor Maclsaac, be it hereby Motion to resolve to accept the Union Contract proposal of a Wage Opener as presented by Nape town employees.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 51/22: Motion by Councillor Young, seconded by Councillor Power , be it hereby Motion to Adopt the Rental Guidelines and Agreement for the Community Center.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

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Motion # 51/22 Discussion.

Councillor Doucette questions around liquor licence requirements for various usages and who will enforce alcohol guidelines.

Councillor Young suggested that renters will have to abide by Provincial/Federal Guidelines while Committee continues to follow-up with authorities

Councillor Maclsaac discussion about the Town liability vs Liquor License for bringing in own alcohol

Councillor Pearce referenced the Liquor License as the sale of alcohol not to bring in your own. Mayor Comerford, suggest they proceed with the Motion so the center could be rented out while following up on the questions surrounding alcohol sales vs private party consumption
Councillor Power suggests that this is the first step of having an agreement in place with other details being ironed out along the way.

Motion # 52/22: Motion by Councillor Maclsaac , seconded by Councillor Doucette , be it hereby Motion to form a Come Home Committee by Mayor Appointment.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Mayor indicated he will be appointing a committee Chair for the Come Home Year SPECIAL Committee with an Off Council Co-Chair with an Email to be sent out to Council once a decision has been made.

Committee Reports

Wellness, Culture and Recreation Committee

Councillor Young

- Committee met on April 10. 2022
- Kippens Come Year Planning has started with celebrations taking place July 29-31
- Currently there is a steering committee in place with planning to start at the beginning of May
- Town received \$7500 grant for Trail Upgrades Active NL Fund from the Department of Tourism, Culture, Arts and Recreation. Upgrades to the trail will include benches and picnic tables

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Infrastructure & Maintenance

Councillor Doucette

- Congratulation to Hubie Aucoin for being awarded Water Operator of the Year, he received this award at the Water Conference & Convention in Gander
- The Town of Kippens Truck was taken out of service for a few days to get some front-end work done along with brakes & tires replaced, also took the opportunity to install new Town Logo stickers. Truck is mechanically sound so we should get a few more years of use
- Now that spring is here it has been noted that there are several streets with asphalt issues that require more than cold patch. Staff will be doing a street survey to measure areas requiring paving and put together a cost estimate.
- 2 known out of service hydrants have been addressed and are now in service, when the weather warms up, Staff will be checking ALL hydrants for proof of operation
- Spring Clean-up; This years dates are May 9 - 13, 2022, the Town will be sending out flyers and posting on Facebook & Website what items will be considered acceptable and collected
- The Old Salt/Sand Yard & Grubbage pit will be leveled out as soon as ground conditions allow
- The bridge on the walking trail will be addressed as soon as ground conditions allow
- Any snow clearing damage complaints should be submitted to the Town Manager
- Congrats to Wellness/Culture/Rec Committee for successfully getting a \$7500 grant for improvements to the Kippens Nature Walking Trail and the \$2000 community cleanup grant as part of the Come Home Year program

Fire Department Committee

Councillor Power

- April 5, 2022 the KVFD held their monthly meeting
- Discussion held around the 911 Campaign
- Removal of the old rescue unit has been completed
- Repairs of out of service hydrants have been completed with tags on hand for out of service hydrants
- There were no Fire Call for the month of March
- Next meeting will take place the first Tuesday of May

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HR Committee

Deputy Mayor Duffenais

- HR recruitment firm People Stuff working on the recruitment of the Town Clerk/Manager position which closes this week. Over the next few weeks there should be more movement on the recruitment
- People Stuff is work with Staff at the Town on the Risk Assessment.
- Town Suite training is happening in May
- Municipal Training is taking place in May for Councillor Orientation, Cash Handling and Roles & Responsibilities
- Now that Council has motioned/voted on the wage opener, NAPE will be coming back with a Document to be signed by the Mayor and Town Manager

Discussion

Councillor Young

- Received several complaints of vehicles speeding on Island Pond Drive and concerns for the children and walkers that use the road.
- Use of speed bumps to help reduce speed on various streets
- Town Manager to follow up

Mayor Comerford

- Mayor will be appointing a committee Chair for the Come Home Year Committee with an Off Council Co-Chair.
- Email will be sent out to Council once a decision has been made.

Adjournment

Motion # 53/22: Motion by Councillor Young , seconded by Councillor Power, be it hereby resolved to adjourn.

In favour: Mayor M. Comerford, Deputy Mayor R. Duffenais and Councillors H. Doucette, M. Maclsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

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Meeting adjourned at 7:05pm.

Next regular council meeting is scheduled for May 12, 2022, at 6:30pm

John Hogan Interim Town Manager/Clerk

Mayor Mike Comerford