

**Town of Kippens
Council Meeting February 21, 2022
February 21, 2022, at 6:32pm
Held Live on Facebook**

Members present	Mayor	Mike Comerford
	Deputy Mayor	Regina Duffenais (Phone In)
	Councillors	Harold Doucette Michelle MacIsaac Julia Power Jeff Young
Regrets		Carla Pearce
Also present:	Town Manager/Clerk	John Hogan
	Office Assistant	Josie Noseworthy

As part of the Towns 2022 Budget Structure, Kippens Council has taken into consideration their financial responsibilities to the residents and look for ways to improve administrative efficiency and cost for the operation of the Town.

As part of this initiative, the Town will be Restructuring its Administrative Staffing Requirements.

This will include the Internal Recruitment of a “Part Time Accounting Clerk” and the creation of new role for the merger/function of the Town Manager and Town Clerk, which will be recruited externally by the Towns HR Consultant Company. (People Stuff).

The Office Assistant position will remain in place.

To support this restructuring, Council will be making 2 Motions this evening.

1. Part Time Accounting Clerk
2. Merge/Recruitment of the Job Position & Description for Town Manager and Town Clerk

Motion # 26/22

Motion by Councillor MacIsaac, seconded by Councillor Power, be it hereby resolved to post and hire a **Part Time Accounting Clerk**

In keeping with Council's agenda, this will be done through an internal recruitment process and the Town is to post this position on Indeed and the Official Town of Kippens Website & Facebook Page

In favour: : Mayor M. Comerford, Deputy Mayor Regina Duffenais and Councillors H. Doucette, M. MacIsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 27/22

Motion by Councillor Power, seconded by Councillor Young, be it hereby resolved to amend Motion # **8/22** to accept and modify the proposal from People's Stuff HR Consulting Company to complete the external recruitment process for the new merged **Town Manager/Clerk position.**

In favour: Mayor M. Comerford, Deputy Mayor Regina Duffenais and Councillors H. Doucette, M. MacIsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

As a result of the Towns budgetary constraints, the 5yr Feasibility Evaluation Projection to support the Towns 2022 Capital Works Submission required a withdrawal of one of the project submissions.

Therefore.

Motion #: 28/22

Motion by Councillor Young, seconded by Councillor Power, be it hereby resolved to rescind Motion # 175/21 for the approval of the Splash Pad Capital Works Project because of 2022 Budgetary Constraints

- AP-MCW-22237 – New Splash Pad – Municipal Share - \$137,838.89

In favour: Mayor M. Comerford, Deputy Mayor Regina Duffenais and Councillors H. Doucette, M. MacIsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

As part of Councils new mandate to improve on Communications to its stakeholders, it has been deemed necessary to update the Official Town of Kippens Website with a more modern, user-friendly interactive platform

To proceed with this, the Town will be issuing a Tender Call for a Website Development & Service Provider.

Therefore.

Motion # 29/22:

Motion by Councillor Young, seconded by Councillor MacIsaac, be it hereby resolved to place a Call for Tenders (RFP) for the services of a Website Development Service Provider. In keeping with the agenda of this councils, this Tender will be advertised on the Towns Official Website & Facebook Page (Town of Kippens) with a deadline of March 4, 2022, 12:00hr

In favour: Mayor M. Comerford, Deputy Mayor Regina Duffenais and Councillors H. Doucette, M. MacIsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Discussion

Mayor Comerford;

February 17 through to the 18th the Town of Kippens and the Bay St. George Area seen rainfalls accumulation greater than 100mm, this combined with warm temperatures produced excessive snow melt caused property damage and some near misses for further flood damage.

This event has highlighted the Town of Kippens inadequate ground water mitigation flow control patterns and drainage capability in the various areas.

This may have been a 1 in 25yr event, but it has not gone unnoticed, and it is a Major Concern for not only the Residents, put also Council. The Town of Kippens has taken this event serious and will be looking at this part of the Towns Infrastructure sooner than later. The Town is committed to improving its infrastructure while ensuring its residents that this event will not fall off its agenda come the spring.

Motion # 30/22: Motion by Councillor Doucette, seconded by Councillor MacIsaac, be it hereby resolved to adjourn the Council Meeting.

In favour: Mayor M. Comerford, Deputy Mayor Regina Duffenais and Councillors H. Doucette, M. MacIsaac, J. Power and J. Young.

Opposed: 0

Abstaining: 0

Motion Carried

Meeting adjourned at 7:07 pm. Next regular council meeting is scheduled for March 10, 2022.

John Hogan/Josie Noseworthy

Mayor Mike Comerford