

**Council Meeting, October 18, 2021**  
Minutes of a meeting of the council  
of the Town of Kippens, held at the  
Town Office & on Facebook, October 18, 2021, at 6:36pm

<b>Members Present</b>	Mayor	Debbie Brake-Patten
	Deputy Mayor	Leon Benoit
	Councillors	Tim Alexander
		Wayne Howlett
		Heather Shears
		Shawn Boyd

<b>Also Present:</b>	Acting Town Clerk	Josie Noseworthy
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I would like to begin by acknowledging the Indigenous People of all the land that we are on today. While we meet today on a virtual platform, I would like to take a moment to acknowledge the importance of the land which we each call home. We do this to reaffirm our commitment and responsibility in improving relationships between nations and to improve our own understanding of local Indigenous people and their cultures.

From Coast to Coast to Coast we acknowledge the ancestral and unceded territory of all the Inuit, Metis and First Nations people that called this land home.

Please join me in a moment of reflection to acknowledge the harm and mistakes of the past and to consider how we are and can each in our own way, try to move forward in a spirit of reconciliation and collaboration.

**Motion #142/21:** Motion by Deputy Mayor Benoit seconded by Councillor Boyd, be it hereby resolved to adopt the September 9, 2021, Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #143/21:** Motion by Councillor Shears, seconded by Deputy Mayor Benoit, be it hereby resolved to adopt the September 28, 2021, Privileged Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #144/21:** Motion by Councillor Howlett seconded by Councillor Shears, be it hereby resolved to adopt the October 18, 2021, Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #145/21:** Motion by Councillor Shears seconded by Councillor Boyd, be it hereby resolved to appoint Josie Noseworthy as Returning Officer for election 2021

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Deputy Mayor Benoit declared himself in conflict and left the chambers**

**Motion #146/21:** Motion by Councillor Howlett seconded by Councillor Boyd, be it hereby resolved to appoint Jane-Anne Roberts as Alternate Returning Officer for election 2021.

**In favour:** Mayor D. Brake-Patten, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Deputy Mayor Benoit returned to the chambers.**

**Motion#147/21:** Motion by Councillor Shears, seconded by Councillor Boyd, be it hereby resolved to accept November 9, 2021, as Nomination Day for election 2021.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

### **Financial**

**Motion#148/21:** Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to approve the accounts payable totaling \$70,184.29

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Boyd declared himself in conflict and left the chambers**

**Motion#149/21:** Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to approve the accounts payable totaling \$244,363.50.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Boyd, returned to the chambers.**

**New Business**

Municipal Election: Josie stated Nomination of candidates will be November 9, 2021, from 8am to 8pm at 2 Juniper Ave.

Nominations shall be in writing and state the name and civic address of the candidate and shall be signed by the Proposer and Secunder both of whom shall be present together with the candidate who shall sign also signifying his/her acceptance. In the event that a candidate cannot be present for his/her nomination, his/her proposer and seconder can complete the required form.

If the nomination is for a candidate running as mayor in a separate election that position should be noted on the nomination form.

Every candidate shall at the time of his/her nomination, deposit with the Returning Officer, the non-refundable sum of ten dollars (\$10.00).

The qualifications of a candidate for election to council are as follows:

1. Canadian citizen who is 18 years of age or older.
2. Ordinarily resident in the municipality or area for at least 30 days prior to the date set for the commencement of the nomination period.
3. Not in arrears of taxes or other charges payable to the municipality; and
4. Not otherwise disqualified under the *Municipal Elections Act*.

Deputy Mayor Benoit commented on Road and Maintenance Equipment stating the 950-loader tender is in its final approval and will be going out for tender in the next week. Leasing versus buying is what is being proposed.

Deputy Mayor Benoit also stated the purchase of a rubber tire backhoe will be looked at later once the loader lease is finalised.

**Motion #150/21:** Motion by Deputy Mayor L. Benoit, seconded by Councillor Alexander, be it hereby resolved to move forward with the tender for the 945 Loader.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

### **Permits**

**Motion #151/21:** Motion by Deputy Mayor L. Benoit, seconded by Councillor Boyd, be it hereby resolved to approve permit to build a shed at 45 Lakeview Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #152/21:** Motion by Deputy Mayor L. Benoit, seconded by Councillor Howlett, be it hereby resolved to approve permit to build a roof over front door at 4 Felix Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #153/21:** Motion by Deputy Mayor L. Benoit, seconded by Councillor Boyd be it hereby resolved to approve permit to build a garage at 5 Felix Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #154/21:** Motion by Deputy Mayor L. Benoit, seconded by Councillor Alexander, be it hereby resolved to approve permit to build a fence at 10 Felix Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #155/21:** Motion by Deputy Mayor L. Benoit, seconded by Councillor Howlett, be it hereby resolved to approve permit to build a sawmill at 186 Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

### Additional Business

**Councillor Boyd declared himself in conflict and left the chambers**

### **Public Works/Planning & Development**

Deputy Mayor Benoit read the following email from the engineer

. The following items are remaining:

1. The paving of the shed floor will likely take place later this week. The contractor is waiting for the exact date from the paving subcontractor.
2. The electrical work is nearly complete, with approximately 1-1.5 days work left. The contractor is awaiting hookup by Newfoundland Power.
3. The vents for the building are on order and will be installed as soon as they arrive on site.
4. The overhead doors are roughly another 3-4 weeks for delivery and will be installed when received.

Once the paving of the salt shed floor is done, the contractor has advised that the facility will be available to the town for storage purposes.

Deputy Mayor Benoit stated when the contract was first started it was assumed there would be delay in getting material due to the Covid pandemic. Thus far there has been very little delays.

The town will be purchasing the Sand and Salt from the Town of Stephenville due to better pricing.

**Councillor Boyd, returned to the chambers.**

Procurement of Services: It was consensus of council to allow Josie Noseworthy to attend a workshop in Deer Lake on October 28<sup>th</sup>- 29<sup>th</sup>.

**Deputy Mayor Benoit and Councillor Howlett declared themselves in conflict and left the chambers.**

Discussion regarding letter to contractor ended in agreeing to meet again to discuss the issue.

Labourer Job status: it was agreed to go back over the applications and pick 4 candidates and bring back to council for a vote.

**Motion #156/21:** Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to hire DEACON HR Consulting.

**In favour:** Mayor D. Brake-Patten, Councillor W. Howlett, T. Alexander and H. Shears.

**Opposed:** Deputy Mayor L Benoit & Councillor S. Boyd.

**Abstaining:** 0

**Motion Carried**

Deputy Mayor Benoit stated he was disappointed that a consulting company that we just hired have been making comments regarding staffing on Facebook and the Kippens community forum.

Councillor Boyd also commented on the process of hiring a company that is making comments on Facebook concerning staff.

It was consensus of council to wait for new council to move forward with the New Town Plan.

## **Committee Reports**

### **Planning and Development**

Deputy Mayor Benoit stated there would be some maintenance required on the sand truck such as new tires.

He also stated he was pleased to see the development of property and he was looking forward to seeing new houses being built in Kippens.

### **Finance**

Councillor Howlett stated the staff should receive a gift card for all the extra work that was put on them over the pass month and that it will be discussed later.

**Motion #157/21:** Motion by Councillor Shears, seconded by Deputy Mayor Benoit, be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L Benoit, Councillor S. Boyd, W. Howlett, T. Alexander and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 7:28 p.m. Next regular council meeting is scheduled November 18, 2021.

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Josie Noseworthy, Acting Town Clerk

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Mayor, Mike Comerford