

**Council Meeting, May 20, 2021**  
Minutes of a meeting of the council  
of the Town of Kippens, held at the  
Town Office & on Facebook, May 20, 2021 at 6:30PM

<b>Members Present</b>	Mayor Councillors	Debbie Brake-Patten Tim Alexander Wayne Howlett Heather Shears Shawn Boyd
<b>Also Present:</b>	Deputy Mayor Acting Town Clerk	Leon Benoit (phone) Josie Noseworthy

**Motion #55/21:** Motion by Councillor Alexander, seconded by Councillor Shears, be it hereby resolved to appoint Josie Noseworthy as Acting Town Clerk for this Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, W. Howlett and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #56/21:** Motion by Councillor Shears, seconded by Councillor Howlett, be it hereby resolved to adopt the April 19, 2021 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd,

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #57/21:** Motion by Councillor Alexander, seconded by Councillor Shears, be it hereby resolved to adopt the May 20, 2021 Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #58/21:** Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to approve the accounts payable totaling \$97,604.92.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Discussion on backstop for baseball field concluded a meeting would be called after quotes have been received.

### **New Business**

Mayor spoke of Councillor Dawson's resignation, she stated she was shocked but not surprised, he endured a lot with his own health and other family matters. He was the encyclopedia and the dictionary of council and that he was also strong, honest, ethical, and kept council grounded. The Mayor also stated he was her go to, he had a great knowledge of municipal affairs and he was an asset to council. On behalf of the Mayor and fellow councillors she thanked him for his years of service and wished him the best.

Councillors Howlett, Benoit, Alexander, Boyd, and Shears also thanked him for his commitment to the town and wished the best.

**Motion #59/21:** Motion by Councillor Shears, seconded by Councillor Alexander, be it hereby resolved to put a letter of noncompliance in the file so as if the resident were to sell the property it would be noncompliant.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd W. Howlett and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #60/21:** Motion by Councillor Alexander, seconded by Councillor Boyd, be it hereby resolved to accept the April 6, 2021 Fire Department Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, W. Howlett and H. Shears.

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

### **Councillor Boyd declared himself in conflict and left the chambers.**

The Mayor stated that Enviro Green Lobbied Government to increase the ban area without any discussion with the municipality. This is going to have a big impact on pumping fees.

Deputy Mayor Benoit stated he did not think the Mayor should be speaking on this unless she left the Mayor's chair. He stated, we have somebody in our community who does septic pumping and that we should not get involved or assume there will be price increases. Thus far there has been no price increase. He also stated that years back when the town gave residents one hundred dollars towards sewer pumping, it was Gal's who increase their pumping fees by one hundred dollars.

Deputy Mayor Benoit stated that Gail's can pump in Kippens, Stephenville and surrounding areas but must use the approved dumping site in Stephenville.

In discussion a decision was made to meet with MHA Tony Wakeham to discuss many other issues.

A decision was made to defer discussions on 5acre lot to the back of 10 Orchard loop pending further information on zoning and town plan meetings.

**Councillor Boyd returned to the chambers.**

**Permits**

**Motion #61/21:** Motion by Councillor Boyd, seconded by Councillor Howlett, be it hereby resolved to approve permit to build a shed extension at 5 Sunset, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #62/21:** Motion by Councillor Boyd, seconded by Councillor Howlett, be it hereby resolved to approve permit to build a shed extension at 21 Island Pond Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #63/21:** Motion by Councillor Boyd, seconded by Councillor Benoit, be it hereby resolved to approve permit to build a shed at 11A Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #64/21:** Motion by Councillor Boyd, seconded by Councillor Howlett, be it hereby resolved to operate a Homebased business at 204 Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Alexander declared himself in conflict and left the chambers.**

**Motion #65/21:** Motion by Councillor Boyd, seconded by Councillor Shears, be it hereby resolved to approve permit to build a shed extension at 13 Alder Ave., being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors, S. Boyd W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Alexander returned to the chambers.**

**Councillor Boyd declared himself in conflict and left the chambers.**

**Motion #66/21:** Motion by Councillor Benoit, seconded by Councillor Howlett, be it hereby resolved to approve permit to build a house at 148A Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Boyd returned to the chambers.**

### **Additional Business**

**Motion #67/21:** Motion by Councillor Shears, seconded by Councillor Alexander, be it hereby resolved to proceed with the drafted documents staff to post the draft of the Town of Kippens Municipal Plan and Development Regulations as provided by the Town Planning consultant Andrew Smith to council on February 27,20201.

**In favour:** Mayor D. Brake-Patten, Councillors T. Alexander, W. Howlett and H. Shears

**Opposed:** Deputy Mayor L. Benoit and Councillor Boyd

**Abstaining:** 0

**Motion Carried**

Councillor Benoit expressed his concerns over releasing the draft copy prior to all of council reviewing the plan and having many questions unanswered.

A decision was made to meet with the town planner to review and make recommendations to the town plan.

The mayor stated she would contact the town planner Andrew Smith to arrange a meeting.

### **Committee Reports**

#### **Beautification/ Green Committee**

Counselor Shares report the Beautification / Green Committee have done some work at the corner of Oceanview Drive and Juniper Ave. and will be working on Orchard Lane and Pine Ave real soon.

#### **Public Works/Planning & Development**

Deputy Mayor Benoit stated it was very encouraging to know that we had a permit to build a house and several sheds.

He also thanked Councillor Boyd for his work on the permits with Planning & Development.

Deputy Mayor Benoit also commented on the Dog Park stating it should be ready for use in the next few weeks. He also stated the Town Sign should be ready to install soon, just waiting on one extra bracket once it is up and running it will be operated from the Town Office. Deputy Mayor Benoit also thanked the members of his committee Councillor Howlett and Councillor Boyd for all their hard work and dedication.

### **Fire Department**

Councillor Alexander stated training is on going for the Fire Department. The Baseball fields are now being used and is hopeful that more sports will start up soon now that the weather is getting warmer.

### **Finance**

Councillor Howlett stated the rail on the front step requires welding and gave permission to the Town Clerk to get a COR Certified company to do the work. He also gave approval for the Audit to start. The Audit should be finished by June 20, 2021. He stated they are actively working with baseball to get it up and running for the summer and the dog park should soon be ready to go. Councillor Howlett suggested having a contest to name the dog park, if so, details will be out later. Councillor Howlett also suggested having the land between the dog parks set up as a sitting area with a park bench.

### **Mayor's Report**

Mayor Brake-Patten commented on the work the Beautification/ Green Committee is doing on Orchard Lane and the corner of Oceanview Drive and Juniper Ave. and that the Committee received funding for student workers for the summer.

**Motion #68/21:** Motion by Councillor Alexander, be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 8:11 p.m. Next regular council meeting is scheduled for June 10, 2021.

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Josie Noseworthy, Acting Town Clerk

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Debbie Brake-Patten, Mayor