

**Council Meeting, February 11, 2021**  
Minutes of a Meeting of the Council  
of the Town of Kippens, Held via Zoom & Posted to Facebook  
February 11, 2021 at 6:22 PM

<b>Members Present</b>	Mayor Deputy Mayor Councillors	Debbie Brake-Patten Leon Benoit (In Office) Tim Alexander Shawn Boyd (In Office) John Dawson Wayne Howlett (In Office) Heather Shears (In Office) Debbie Cormier (In Office)
<b>Also Present</b>	Town Clerk	

**Motion #17/21:** Motion by Councillor Dawson, seconded by Deputy Mayor Benoit, be it hereby resolved to adopt the January 14, 2021 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #18/21:** Motion by Councillor Boyd, seconded by Councillor Shears, be it hereby resolved to adopt the February 11, 2021 Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #19/21:** Motion by Councillor Alexander, seconded by Councillor Boyd, be it hereby resolved to approve the accounts payable totaling \$163,913.35.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Howlett joined the meeting in the chamber.**

**Deputy Mayor Benoit declared himself in conflict of interest as he purchased the following item and vacated the chamber.**

**Motion #20/21:** Motion by Councillor Alexander, seconded by Councillor Boyd, be it hereby resolved to approve accounts payable totaling \$100.59 for the purchase of two outdoor extension cords for the Christmas tree.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Deputy Mayor Benoit returned to the chamber.**

**Councillor Shears declared herself in conflict of interest and vacated the chamber as the following item is related to her spouse.**

**Motion #21/21:** Motion by Councillor Alexander, seconded by Councillor Howlett, be it hereby resolved to approve accounts payable totaling \$1,458.00 for the 2020 RRSP contribution.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Shears returned to the chamber.**

**Councillor Boyd declared himself in conflict of interest as his company Boyd and Bungay did the work related to the following invoice.**

**Motion #22/21:** Motion by Councillor Alexander, seconded by Councillor Howlett, be it hereby resolved to approve accounts payable totaling \$1,012.00 for the delivery of ice control materials to Boyd and Bungay Construction.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Deputy Mayor Benoit clarified that there is an invoice for the weighing of the material separate from the delivery of the ice control material.**

**Councillor Boyd returned to the chamber.**

**Motion #23/21:** Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to donate a \$5,000.00 operating grant to the Bay St. George Extended Seniors Transportation on a one-time basis.

**In Favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**New Business**

**Permits**

**Motion #24/21:** Motion by Deputy Mayor Benoit, seconded by Councillor Alexander, be it hereby resolved to approve a permit to operate an Auriculotherapy home-based business at 6 Pine Avenue, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #25/21:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to approve a permit to operate a portable sawmill for personal use at 21 Island Pond Drive. Discussion held on whether a permit should be required from the Town for a personal sawmill. Deputy Mayor Benoit withdrew motion.

**Motion #25/21:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to approve a permit in principle to use an existing garage for storage of equipment at 39C Kippens Road, zoned mixed development and in full compliance pending publication.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

### **Additional Business**

**Motion #26/21:** Motion by Councillor Dawson, seconded by Deputy Mayor Benoit, be it hereby resolved that Kippens Town Council supports the 2021 census and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data supports programs and services that benefit our community.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Deputy Mayor Benoit explained that the Respectful Workplace Policy will be deferred until finishing touches are completed.

Discussion held on support of the PET Scanner in Corner Brook hospital. Councillors may/may not respond to request for support individually.

**Motion #27/21:** Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to accept the January 20, 2021 Roads & Maintenance Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #28/21:** Motion by Councillor Alexander, seconded by Deputy Mayor Benoit, be it hereby resolved to accept the January 7, 2021 Finance Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #29/21:** Motion by Councillor Alexander, seconded by Deputy Mayor Benoit, be it hereby resolved to accept the November 3, 2020 & December 1, 2020 Fire Department Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Mayor Brake-Patten requested that the acceptance of the Murphy Report to be deferred until such time as the Municipal Affairs investigation is completed. No objections.

**Motion #30/21:** Motion by Deputy Mayor Benoit, seconded by Councillor Dawson, be it hereby resolved to hire a CAO/Town Manager.

Discussion held on timing of hiring a new Town Manager. Deputy Mayor Benoit suggested that concerns would be addressed in the updated Respectful Workplace Policy which should be presented to council soon for approval. Councillor Dawson feels that the new Town Manager will be part of the solution to the problems that present in the town. Once the policy is in place the new Town Manager would be expected to take charge of it. There will be no timeframe to the schedule for the hiring process.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, W. Howlett and H. Shears

**Opposed:** Councillor S. Boyd

**Abstaining:** 0

**Motion Carried**

**Motion #31/21:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to defer the request for coverage of legal opinion costs.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## **Committee Reports**

### **Communications/ Beautification**

Councillor Dawson strongly encouraged the citizens of the town to exercise their franchise and vote.

### **Finance/Fire Department**

Councillor Alexander reported that the fire department currently has 22 members and continues to train.

### **Recreation/Fire Department**

Councillor H. Shears commended that fire department on raising a donation through the boot drive. Unfortunately, the winter carnival will be cancelled this year due to the pandemic.

### **Roads & Maintenance/ Planning & Development**

Deputy Mayor Benoit reported that the Town had issues with the sand truck. The committee had a productive meeting with the outside workers regarding the truck. Thanks to Councillor Boyd and his team many of the issues with the truck have been resolved. The sand truck is now working well but there are problems with the 936 loader which are being addressed. Otherwise, the roads are being cleared and things are running smooth. Deputy Mayor thanked Councillor Boyd for all the things he does for the town especially with the loader and coming up with some great ideas for the sand truck. The process for receiving the salt shed has been postponed due to the election.

### **Finance**

Councillor Howlett reported that some costly repairs to the equipment were avoided. He acknowledged the extra work that has fallen on the clerk the last couple of months due to the vacancy of the Town Manager position. Councillor Howlett would like to work on finishing some projects and get some things done as the term for this council winds down.

### **Roads & Maintenance/ Planning & Development**

Councillor Boyd reported thanked Deputy Mayor Benoit for his comments and advised that he is available to help out.

### **Mayor's Report**

Mayor Brake-Patten reported that the dog park will be finished when the weather clears up. Work will commence on the green space on Orchard Lane in the spring. COVID has reared its ugly head again and Mayor Brake-Patten cautioned everyone to be careful, use common sense, clean, respectful, common courtesy, and follow the rules to keep the numbers down. Everyone is encouraged to vote and contribute to the future.

**Motion #32/21:** Motion by Councillor Dawson, seconded by Councillor Alexander, be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 7:45 pm. Next regular council meeting is scheduled for March 11, 2021.

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Debbie Cormier, Town Clerk

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Debbie Brake-Patten, Mayor