

Council Meeting, October 8, 2020
Minutes of a Meeting of the Council
of the Town of Kippens, Held via Zoom & Live Streamed to Facebook
October 8, 2020 at 6:41 PM

Members Present	Mayor Councillors	Debbie Brake-Patten Tim Alexander Shawn Boyd John Dawson Wayne Howlett Heather Shears
Absent with Regrets Also Present	Deputy Mayor CAO/Town Manager Town Clerk	Leon Benoit Leonard Hann Debbie Cormier

Motion #159/20: Motion by Councillor Dawson, seconded by Councillor Alexander, be it hereby resolved to adopt the September 10, 2020 Council Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #160/20: Motion by Councillor Dawson, seconded by Councillor Boyd, be it hereby resolved to adopt the September 15, 2020 Special Council Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #161/20: Motion by Councillor Boyd, seconded by Councillor Howlett, be it hereby resolved to adopt the October 8, 2020 Council Meeting Agenda.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #162/20: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to approve the accounts payable totaling \$98,823.30.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Boyd declared himself in conflict of interest as the following invoice list pertains to Boyd & Bungay Company and a memorial donation to a member of the Boyd family and vacated the chamber.

Motion #163/20: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to approve the accounts payable totaling \$502.50.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, J. Dawson, W. Howlett and H. Shears

Opposed: 0
Abstaining: 0
Motion Carried

Councillor Boyd returned to the chamber.

Councillor Shears declared herself in conflict of interest in relation to the following invoice list and vacated the chamber.

Motion #164/20: Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to approve the accounts payable totaling \$627.75.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, and W. Howlett

Opposed: 0
Abstaining: 0
Motion Carried

Councillor Shears returned to the chamber.

Discussion held on whether Mayor Brake-Patten was in conflict of interest on the following item. It was decided by council that she was not in conflict of interest.

Motion #165/20: Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolved to engage a third-party investigator to resolve the harassment complaint.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0
Abstaining: 0
Motion Carried

Motion #166/20: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to accept the lowest bid for the new dog park fencing in the amount of \$21,400.00.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0
Abstaining: 0
Motion Carried

Councillor Boyd declared himself in conflict of interest as he bid on the following item and vacated the chamber.

Motion #167/20: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to defer the decision regarding the grubbing & pea stone quotes and review procedures.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, J. Dawson, W. Howlett and H. Shears

Opposed: 0
Abstaining: 0
Motion Carried

Councillor Boyd returned to the chamber.

New Business

Permits

Motion #168/20: Motion by Councillor Boyd, seconded by Councillor Howlett, be it hereby resolved to approve a permit to build a house at 43 Orchard Lane, being in full compliance.

In favour: Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: Mayor D. Brake-Patten

Abstaining: 0

Motion Carried

Motion #169/20: Motion by Councillor Boyd, seconded by Councillor Alexander, be it hereby resolved to approve a permit to build a fence at the following addresses, being in full compliance:

3 Aspen Avenue

6 Island Pond Drive

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #170/20: Motion by Councillor Boyd, seconded by Councillor Howlett, be it hereby resolved to approve a permit to build a duplex at 10 Bayview Heights, not in compliance.

Councillor Boyd explained that a duplex (double dwelling) is not a discretionary item in the current Town Regulations even though single dwellings and row dwellings (3 dwellings or more) are permitted in residential areas. This discrepancy will be addressed in the new Town Plan.

In favour: 0

Opposed: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Abstaining: 0

Motion Defeated

Motion #171/20: Motion by Councillor Alexander, seconded by Councillor Dawson, be it hereby resolved to defer the request for an approval in principle to build a storage unit at 267A Kippens Road pending more information.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Additional Business

Council discussed and agreed to inform MMSB of their wish to purchase compost tumblers again this year.

Motion #172/20: Motion by Councillor Alexander, seconded by Councillor Dawson, be it hereby resolved to accept the March 3 and May 19, 2020 Fire Department Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #173/20: Motion by Councillor Boyd, seconded by Councillor Alexander, be it hereby resolved to accept the September 10, 2020 Planning & Development Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #174/20: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to accept the September 9, 2020 Finance Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0
Abstaining: 0
Motion Carried

Committee Reports

Public Works/Planning & Development

Councillor Boyd reported that intersections have been paved. Work has started on Oceanview Drive and new pavement should be going on the road in the next week or so. The Town will begin preparations for winter snow. Equipment is ready and on site.

Recreation/Fire Department

Councillor Alexander had nothing to report on Recreation.

The Fire Department is back up and running with weekly meetings and training. There have been a couple of new members.

Recreation/Fire Department

Councillor H. Shears reported that the next event for the Recreation Committee will be the Senior's Supper. There may be some changes due to COVID-19.

Beautification/Communication

Councillor Dawson reported that the Town has received one quote for the replacement of the Town sign and awaiting additional quotes.

Finance

Councillor Howlett reported that the 2021 budget preparations have begun. This is the time for groups to put forward their budget requests for next year. Requests received this year for larger amounts that were deferred to this process will be reviewed. The dog park relocation is moving along. Anyone on council or the public can submit ideas to the Town for budgetary consideration.

Mayor's Report

Mayor Brake-Patten reported that she received an email from baseball today which will be discussed at the next meeting. A meeting will be set up for all of council to review the draft plan next week.

Motion #175/20: Motion by Councillor Dawson, seconded by Councillor Howlett, be it hereby resolved to adjourn the Council Meeting.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Council meeting adjourned at 7:52 pm. Next regular council meeting is scheduled for November 12, 2020.

Debbie Cormier, Town Clerk

Debbie Brake-Patten, Mayor