

**Council Meeting, September 10, 2020**  
Minutes of a Meeting of the Council  
of the Town of Kippens, Held via Zoom & Live Streamed to Facebook  
September 10, 2020 at 7:07 PM

<b>Members Present</b>	Mayor	Debbie Brake-Patten	
	Deputy Mayor	Leon Benoit	
	Councillors	Shawn Boyd	
		John Dawson	
		Wayne Howlett	
<b>Absent with Regrets</b>		Heather Shears	
		Tim Alexander	
	<b>Also Present</b>	CAO/Town Manager	Leonard Hann
		Town Clerk	Debbie Cormier

**Motion #141/20:** Motion by Councillor Dawson, seconded by Councillor Boyd, be it hereby resolved to adopt the August 13, 2020 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #142/20:** Motion by Councillor Shears, seconded by Councillor Boyd, be it hereby resolved to adopt the September 10, 2020 Council Meeting Agenda as amended.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #143/20:** Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to approve the accounts payable totaling \$37,043.72.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #144/20:** Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolved to donate \$250.00 to the Long Range Small Business Week.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #145/20:** Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to donate \$1.00 to the provincial Eat Smart Foundation.

Councillor Howlett noted that while this is a worthy cause, the request does not fit within the Kippens Donations Policy.

**In favour:** 0

**Opposed:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Abstaining:** 0

**Motion Defeated**

**Motion #146/20:** Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolved to waive taxes on vacant land as requested under section 111 of the Municipalities Act.

**In favour:** 0

**Opposed:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Abstaining:** 0

**Motion Defeated**

### **New Business**

#### **Permits**

**Motion #147/20:** Motion by Councillor Boyd, seconded by Deputy Mayor Benoit, be it hereby resolved to approve a permit to build a shed at 15 Gaudon's Lane, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #148/20:** Motion by Councillor Boyd, seconded by Deputy Mayor Benoit, be it hereby resolved to approve a permit to build a shed at 120B Kippens Road.

Councillor Boyd read Section 32(4) of the Kippens Development Regulations (Discretion)

Google map of property provided for review. Discussion followed.

**Motion #149/20:** Motion by Councillor Dawson, seconded by Councillor Howlett, be it hereby resolved to permit Councillor Shears to abstain from voting on Motion #148/20 due to technical difficulties.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, & W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #148/20:** Motion by Councillor Boyd, seconded by Deputy Mayor Benoit, be it hereby resolved to approve a permit to build a shed at 120B Kippens Road.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, & W. Howlett

**Opposed:** 0

**Abstaining:** H. Shears

**Motion Carried**

**Motion #150/20:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to approve a permit to build a deck at 12 Crimson Avenue, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining: 0**  
**Motion Carried**

**Motion #151/20:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to defer the permit for an approval in principle to convert 2 containers into storage units at 267A Kippens Road pending further discussion with council.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

### **Additional Business**

Annual fall curbside cleanup will take place the week of September 28, 2020. Flyers will be distributed.

Councillor Howlett advised council of the plan to use the vacant piece of land between the basketball court and the baseball field to relocate the current dog park thus freeing up that space for other purposes such as a new baseball field.

**Motion #152/20:** Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to adopt the revised Emergency Plan.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

**Motion #153/20:** Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to accept the August 13, 2020 Finance Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

**Motion #154/20:** Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to accept the August 21, 2020 Planning & Development Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

**Motion #155/20:** Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved that the new salt/sand storage facility will be located tentatively on Gaudons Lane next to grubbing site and that Meridian Engineering Inc. be secured as the engineering firm for the project.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors S. Boyd, J. Dawson, and W. Howlett

**Opposed:** H. Shears under OH & S  
**Abstaining: 0**  
**Motion Carried**

## **Committee Reports**

### **Finance**

Councillor Howlett reported that the finance committee met last evening. The budget was reviewed, and the Town is in good shape at this time. 2021 budget needs and request are being discussed. Now is the time for various departments to present ideas and suggestions for next year.

### **Public Works/Planning & Development**

Deputy Mayor L. Benoit reported that Edwards Lane is getting close to completion. Hope to have some pavement down next week. Curbs are completed as of today. The committee is pursuing the government for money left over from the Edwards Lane project to do some work on Oceanview Drive. The salt/sand shed project is moving forward. Problematic turnarounds in the town have been fixed which will make snow clearing much easier in those areas. The town continues to receive building permits for sheds, garages, extensions, houses, etc..

### **Public Works/Planning & Development**

Councillor Boyd concurred with Deputy Mayor Benoit's report.

### **Beautification/Communication**

Councillor Dawson reported that new signage for the town is in the works. The entrance sign into Kippens needs to be replaced. Councillor Dawson has complained for two years about the electronic sign and although attempts to fix it have been made they have failed. Attempts must be made to have it replaced and fully functioning before winter. It is vital to the residents of Kippens for communications. Town Manager is working on getting quotes from Newfoundland suppliers.

### **Recreation/Fire Department**

Councillor H. Shears had nothing to report.

### **Mayor's Report**

Mayor Brake-Patten extended condolences to Councillor Boyd on the passing of his brother. Mayor thanked council and staff for attending the meeting.

**Motion #156/20:** Motion by Councillor Dawson, seconded by Deputy Mayor Benoit, be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 8:30 pm. Next regular council meeting is scheduled for October 8, 2020.

---

Debbie Cormier, Town Clerk

---

Debbie Brake-Patten, Mayor