

Council Meeting, May 14, 2020
Minutes of a Meeting of the Council
of the Town of Kippens, Held via Zoom & Live Streamed to Facebook
May 14, 2020 at 6:41 PM

Members Present	Mayor	Debbie Brake-Patten
	Deputy Mayor	Leon Benoit
	Councillors	Tim Alexander
		Shawn Boyd
		John Dawson
	Wayne Howlett	Heather Shears
Also Present	CAO/Town Manager	Leonard Hann
	Town Clerk	Debbie Cormier

Motion #80/20: Motion by Councillor Dawson, seconded by Councillor Boyd, be it hereby resolved to adopt the April 30, 2020 Council Meeting Minutes.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #81/20: Motion by Deputy Mayor Benoit, seconded by Councillor Alexander, be it hereby resolved to adopt the May 14, 2020 Council Meeting Agenda.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #82/20: Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to approve the accounts payable totaling \$21,038.29.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #83/20: Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved that the financial audit for the fiscal year 2019 be accepted as presented by the Town auditor Darren Roberts, CPA.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Due to the Covid-19 council did not meet face to face with the auditor to go over the financial statement as done in the past. However, Councillor Howlett suggested that council could ask the auditor to participate in a virtual presentation or questions could be forwarded to the auditor for explanation.

Motion #84/20: Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolved that council accept the May 1, 2020 written request for the Town of Kippens to purchase land and pay survey costs to make the garage at 26 Island Pond Drive compliant with the Order of the Western Regional Appeal Board #15-006-057-025 dated June 14, 2019.

Councillor Howlett explained that this is a dispute between two residents of the community.

In favour: 0

Opposed: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Abstaining: 0

Motion Defeated

Motion #85/20: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved that the Town exchange a landlocked piece of land measuring 28,300 square feet owned by the Town of Kippens for a piece of land measuring 953 square metres owned by a citizen of Kippens located at the end of Edwards Lane to be developed by the Town of Kippens as a turnaround at the end of Edwards Lane.

Councillor Howlett explained that the difference in the value of the land as per the lawyer stating that the value of the larger piece is of no material value to the Town as it is landlocked compared to the actual value of the piece at the end of Edwards lane which is instrumental due put the turnaround in.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

New Business

Permits

Motion #86/20: Motion by Deputy Mayor Benoit, seconded by Councillor Shears, be it hereby resolved to approve a permit to build a shed at 4 Maple Avenue, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #87/20: Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to approve a permit for a house renovation at 120B Kippens Road, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #88/20: Motion by Deputy Mayor Benoit, seconded by Councillor Alexander, be it hereby resolved to approve a permit to build a patio extension at 5 Oceanview Drive, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #89/20: Motion by Deputy Mayor Benoit, seconded by Councillor Shears, be it hereby resolved to approve a permit to build a greenhouse at 2 Brakes Drive, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #90/20: Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to approve an approval in principle for a seniors development at 371 Kippens Road.

Councillor Boyd explained that although he has declared himself in conflict of interest in the past he feels he was pressured into that decision and believes he is not in conflict regarding the seniors development. The engineer and developer on the project have submitted emails to the Town and Councillor Boyd suggested council decide if they feel he in conflict. As Councillor Boyd declared no conflict of interest council decided a vote was not necessary.

Brief discussion held to bring Councillor Boyd up to speed on the proposed development. Mayor explained approval in principle process. The development permit will be considered by council when all requirements are met, and the proposal has been reviewed by Town engineer for errors or concerns.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Additional Business

Motion #91/20: Motion by Deputy Mayor Benoit, seconded by Councillor Shears, be it hereby resolved to accept the April 17, 2020 Meeting of Council Minutes

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #92/20: Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to accept the April 22, 2020 Planning & Development Meeting Minutes.

Discussion held on how and when to discuss questions arising from minutes.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #93/20: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to accept the April 28, 2020 Finance Meeting Minutes

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Committee Reports

Finance

Councillor Howlett reported the financial items are low for the last two weeks. Town taxes are still being collected at a fairly good percentage. Alternative payment options have been arranged such as by credit card over the phone and email transfers without having to come into the building. The interest on 2020 taxes has been extended to June 30, 2020 to be revisited at that time.

Public Works/Planning & Development

Councillor S. Boyd advised council that clean up week seems to be going well with the bins. Once the weather improves residents will be out cleaning up.

Public Works/Planning & Development

Deputy Mayor L. Benoit reported that he is pleased to see that an approval in principle was issued for a senior development in lower Kippens. Preparations are being made to have everything in order before the Edwards Lane Project goes to tender. Deputy Mayor Benoit thanked the administrators for their hard work in recognition of Town Clerk Week.

Recreation

Councillor T. Alexander reported that recreation committee is waiting for guidelines from Department of Health in order to plan for the summer recreation activities.

Recreation/Fire Department

Councillor H. Shears reported that Canada Day celebrations have been cancelled as social distancing cannot be guaranteed. Perhaps fireworks will be displayed on the town sign during the day, thanking residents and advising everyone to stay home and stay safe. The committee is hoping to save some of the summer recreation program following the guidelines of level 3. The chair of recreation is in contact with a government representative and a nurse for advice. Options for length of program and capacity are being discussed.

Communication/Beautification/Policy

Councillor Dawson reported that he and others participated in the workplace webinar. Work will commence again on the Respectful Workplace Policy which will be shared with the HR committee for feedback and then presented to council next month for adoption. The Electronic Sign Policy will be amended to recognize milestones in the lives of the residents such as birthdays and anniversaries. Another addition would be to encourage and support

local businesses in town. The Hillside Interfaith Cemetery cleanup is being done, the draft budget has been completed and people are arranging for cutting and trimming.

Mayor's Report

Mayor Brake-Patten reported the Newfoundland has gone seven days with no new cases of Covid-19 and hopes this is a sign that the curve is flattening. Mayor wanted council to know that she emailed town clerk on May 4th with a happy town clerk week message but town clerk did not respond. Town clerk acknowledged receipt.

Motion #94/20: Motion by Councillor Dawson, seconded by Councillor Alexander be it hereby resolved to adjourn the Council Meeting.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Council meeting adjourned at 7:28p.m. Next regular council meeting is scheduled for June 11, 2020.

Debbie Cormier, Town Clerk

Debbie Brake-Patten, Mayor