

**Council Meeting, March 12, 2020**  
Minutes of a meeting of the council  
of the Town of Kippens, held in the  
Town Hall, March 12, 2020 at 6:36 PM

<b>Members Present</b>	Mayor	Debbie Brake-Patten
	Councillors	Tim Alexander Shawn Boyd John Dawson Wayne Howlett Heather Shears
<b>Absent with Regrets Also Present</b>	Deputy Mayor	Leon Benoit
	CAO/Town Manager	Leonard Hann
	Town Clerk	Debbie Cormier
	6 Residents	

**Motion #53/20:** Motion by Councillor Dawson, seconded by Councillor Alexander, be it hereby resolved to adopt the February 12, 2020 Privileged Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #54/20:** Motion by Councillor Dawson, seconded by Councillor Boyd, be it hereby resolved to adopt the February 12, 2020 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #55/20:** Motion by Councillor Shears, seconded by Councillor Boyd, be it hereby resolved to adopt the March 12, 2020 Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #56/20:** Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to approve the accounts payable totaling \$73,769.53.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor Shears asked if she would be in conflict of interest with respect to an employee benefit. As the benefit is not a discretionary item but rather a union benefit there is no conflict of interest.**

**Mayor Brake-Patten declared conflict of interest as an invoice was paid to her for expenses and vacated the chamber. Councillor Dawson was appointed temporary chair.**

**Motion #57/20:** Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to approve an invoice reimbursement for lunch expense claim for Mayor, Recreation Chair and Chair of Seniors Club totaling \$56.54.

**In favour:** Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Mayor Brake-Patten returned to the chamber and took her seat as chair.**

**Motion #58/20:** Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolved to sell 27 Lakeview Drive for outstanding taxes.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## **New Business**

### **Permits**

### **Additional Business**

Proclamation for Dieticians of Canada Nutrition Month read by Mayor Brake-Patten.

**Motion #59/20:** Motion by Councillor Dawson, seconded by Councillor Shears, be it hereby resolved that corrections be made to Rules of Procedures.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #60/20:** Motion by Councillor Dawson, seconded by Councillor Alexander, be it hereby resolved to defer the issue of payment of planner fees to the finance committee.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #61/20:** Motion by Councillor Dawson, seconded by Councillor Howlett, be it hereby resolved adopt the changed garbage policy to take effect May 1, 2020.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Discussion held on acceptance of the Mayor's January 6, 2020 Planning & Development Meeting Minutes.

**Motion #62/20:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to accept the February 10 & 26, 2020 Planning & Development Meeting Minutes

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #63 /20:** Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to accept the February 11, 2020 Finance Meeting Minutes.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears  
**Opposed:**

**Abstaining:** 0

**Motion Carried**

**Motion #64 /20:** Motion by Councillor Shears, seconded by Councillor Dawson, be it hereby resolved to accept the February 2, 2019 Recreation Meeting Minutes.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears  
**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #65 /20:** Motion by Councillor Alexander, seconded by Councillor Boyd, be it hereby resolved to accept the January 7, 2020 Fire Department Meeting Minutes.

**In favour:** Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears  
**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## **Committee Reports**

### **Fire Department**

Councillor H. Shears reported that 15 members attended the last meeting. There were two fire calls in February. Councillor Shears thanked the fire fighters for their work with the ice rink. The fire fighters will be applying for a moose license again this year. Basic Emergency Management training is being offered. Town Manager, Len Hann has attended. Councillors and staff are encouraged to attend the training as well.

### **Public Works/Planning & Development**

Councillor Boyd reported that with spring coming the roads will be messy and there will be some ice buildup. Potholes will be monitored and repaired in spring as well.

### **Recreation**

Councillor T. Alexander reported that the new ice rink is being well used and well looked after.

### **Finance**

Councillor Howlett reported that it has been a quiet month financially but will be getting busy with projects for the fall and summer.

### **Communication/Beautification/Policy**

Councillor Dawson reported on the recent Southwest Coast Joint Council Meeting in Port aux Basque:

1. Waste Management Presentation – The Waste Management is now called Western Regional Services Board. Their function is to look at the potential sharing of services which may be migrating towards regional government.
2. Fixed Link – Will diminish traffic between Corner Brook and Port aux Basque. Financial responsibility will be determined at a later date.
3. Representative from Stephenville Crossing advanced the proposal for lights to be placed on Indian Head.
4. Port au Port West Representative is looking for possible childcare subsidies for single parents to attend MNL meetings and Joint Council Meetings.
5. Councillor Tobin of Stephenville presented a letter from the chair of the Stephenville Airport Committee detailing the serious straights that the airport is facing. It was requested that all of the councils in the southwest corner write their MP's and MHA's to voice support for the airport.
6. Councillor Dawson put forward the need for Municipal training for Capital Funding applications.

7. The annual Symposium is being held April 30 – May 2, 2020 in Gander.
  8. The Western Regional meeting of MNL will be held June 26-27, 2020.
- Councillor Dawson offered to provide council with more detailed notes of the meeting.

Councillor T. Alexander left the meeting.

### **Mayor's Report**

Mayor Brake-Patten reported that the whole world is in crisis over the corona virus. Precautions will be taken. Staff will be available to help with any issues that might arise. Mayor Brake-Patten met with chair of Recreation Committee and Seniors Committee to discuss the availability of the Community Centre.

Councillor Dawson congratulated the ski club on the successful 50<sup>th</sup> Anniversary Marathon.

**Motion #66/20:** Motion by Councillor Dawson, seconded by Councillor Shears be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten and Councillors S. Boyd, J. Dawson, W. Howlett and H. Shears

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 7:45 p.m. Next regular council meeting is scheduled for April 9, 2020.

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Debbie Cormier, Town Clerk

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Debbie Brake-Patten, Mayor