

Council Meeting, December 12, 2019
Minutes of a meeting of the council
of the Town of Kippens, held in the
Town Hall, December 12, 2019 at 6:45 PM

Members Present	Mayor	Debbie Brake-Patten
	Deputy Mayor	Leon Benoit
	Councillors	Tim Alexander
		Shawn Boyd
John Dawson		
	Wayne Howlett	
	Heather Shears	
Also Present:	CAO/Town Manager	Leonard Hann
	Town Clerk	Debbie Cormier
	6 Residents	

Motion #171/19: Motion by Councillor Dawson, seconded by Councillor Shears, be it hereby resolved to adopt the November 21, 2019 Council Meeting Minutes.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion #172/19: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to adopt the December 12, 2019 Council Meeting Agenda.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #173/19: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to approve the accounts payable totaling \$72,530.04.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Deputy Mayor L. Benoit declared himself in conflict of interest on the following invoice list as it pertains to his MNL Convention expense claim and vacated the chamber.

Motion #174/19: Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolved to approve Deputy Mayor Benoit's expense claim for the MNL Convention totaling \$1,964.24.

In favour: Mayor D. Brake-Patten and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Deputy Mayor L. Benoit returned to the chamber.

Motion #175/19: Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to set up a severance bank account and /or short-term investment as advised by the auditor.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

New Business

Permits

Council decided that more time was required to make a decision and respond to Stephenville regarding the development permit application within the Kippens wellhead protected area. Council needs to review all of the information coming in on the issue. Mayor Brake-Patten stated that she would like to see one voice for council and not all councillors contacting government officials. Either the town manager or one individual can keep all of council in the loop. Deputy Mayor Benoit stated that it is the responsibility of the town manager to get information and distribute it to all of council. All correspondence should go through the town manager.

Mayor Brake-Patten would like to see the permit for a house at 34 Orchard Lane voted on again as she feels council had very little information available when voting on the approval in principle in the fall of 2018. Upon review of the Millbrook Development file, Mayor has grave concerns about that area and lack of planning and development meeting minutes. Councillor Dawson observed that in the past only Recreation and Fire Department meeting minutes were brought to council. However, on a go forward basis the chair of each committee will be expected to present a set of committee meeting minutes to council. Deputy Mayor Benoit informed council that the permit was brought to a Planning & Development Committee meeting and met all regulations, including Department of Health for approval. The permit was then passed by council. Deputy Mayor explained that the Town Manager has authority to issue permit if in compliance. Mayor would like to see all of council review the Millbrook Development file as she feels things have changed in the subdivision specifically environmental issues. Deputy Mayor stated that plans for this property are well inside the buffer zone and they have received Service NL approval for a septic system. Mayor Brake-Patten stated for the record that she is opposed to the permit issued for a house at 34 Orchard Lane after reading the Millbrook Development file. Mayor also wanted recorded that Councillor Howlett stated that if the requirements for the permit are not met as stated by the Town Manager than the responsibility lies with the Town Manager.

Motion # 176/19: Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to grant a permit to operate a home-based salon at 1 Sunset Avenue, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 177/19: Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to grant a permit to operate a home-based psychological counselling service at 7 Leah Heights, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 178/19: Motion by Deputy Mayor Benoit, seconded by Councillor Alexander, be it hereby resolved to grant a permit to operate a home-based salon at 18 Maple Avenue, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Additional Business

Town Manager provided council with an update on the clean up of Williams Lane. No damage was incurred on residential properties.

Motion #179/19: Motion by Deputy Mayor Benoit, seconded by Councillor Dawson, be it hereby resolved to accept the November 20, 2019 Planning & Development Meeting Minutes.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Committee Reports

Fire Department

Councillor H. Shears reported that the Fire Fighters Appreciation Dinner was held on Saturday with excellent food and entertainment. The Fire Department will be holding a boot drive on December 21, 2019 from 10:00am to 2:00pm in support of local charities.

Public Works/Planning & Development

Deputy Mayor L. Benoit reported the equipment is ready to deal with the snow that is coming. Progress is being made on Williams Lane. A new culvert has been installed on Seaside Drive and is working well. McCarthy's Lane is near completion.

Public Works/Planning & Development

Councillor S. Boyd commented that the contractors did a great job repairing the gabions at Gaudons Brook.

Recreation

Councillor Alexander reported that the Kippens Winter Carnival will be February 14, 15 and 16, 2020. The house decorating contest will take place December 26th and residents are encouraged to keep their lights on.

Finance

Councillor Howlett reported that a lot of work has been done on the 2020 budget and a meeting will be set for all of council to review and pass.

Beautification

Councillor Dawson complimented those involved in planning the recent socials. Councillor Dawson would like to see the Town Christmas tree up by the first week in December.

Mayor's Report

Mayor Brake-Patten reported that the Senior's Appreciation Dinner and Volunteer's Dinner were great and thanked the councillors and staff who attended. The live band was great. Mayor suggested that future socials be open to public after nine o'clock as well as contractors, lawyers, auditors, etc. who have done work for the Town. The Town has hired a linkage student. Mayor Brake-Patten stated it has been a busy year, thanked the staff and wished everyone a safe and great Christmas.

Motion #180/19: Motion by Councillor Dawson, seconded by Deputy Mayor Benoit be it hereby resolved to adjourn the Council Meeting.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, S. Boyd, J. Dawson, W. Howlett and H. Shears

Opposed: 0

Abstaining: 0

Motion Carried

Council meeting adjourned at 8:40 p.m. Next regular council meeting is scheduled for January 9, 2020

Debbie Cormier, Town Clerk

Debbie Brake-Patten, Mayor