

Council Meeting, November 21, 2019
Minutes of a meeting of the council
of the Town of Kippens, held in the
Town Hall, November 21, 2019 at 6:45 PM

Members Present	Mayor Councillors	Debbie Brake-Patten Tim Alexander Shawn Boyd John Dawson Heather Shears Wayne Howlett
Absent with Regrets:	Deputy Mayor	Leon Benoit
Also Present:	CAO/Town Manager Town Clerk 5 Residents	Leonard Hann Debbie Cormier

Motion #158/19: Motion by Councillor Dawson, seconded by Councillor Shears, be it hereby resolved to adopt the October 10, 2019 Privileged Council Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #159/19: Motion by Councillor Dawson, seconded by Councillor Alexander, be it hereby resolved to adopt the October 10, 2019 Council Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #160/19: Motion by Councillor Alexander, seconded by Councillor Howlett, be it hereby resolved to adopt the November 21, 2019 Council Meeting Agenda.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #161/19: Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to approve the accounts payable totaling \$711,409.66.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #162/19: Motion by Councillor Howlett, seconded by Councillor Boyd be it hereby resolved that the Town of Kippens donate \$100.00 to Go Western Newfoundland.

Councillor Howlett commented that this request does not fall within the context of the Town Donations Policy and Kippens is not a tourism driven community.

In favour: 0

Opposed: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Abstaining: 0

Motion Defeated

Motion #163/19: Motion by Councillor Howlett, seconded by Councillor Dawson be it hereby resolved that the Town of Kippens donate \$250.00 to Team Broken Earth for their trip to Haiti.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #164/19: Motion by Councillor Howlett, seconded by Councillor Alexander be it hereby resolved that the Town of Kippens donate \$100.00 to AAA Western Warriors Female Midget Hockey Team.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #165/19: Motion by Councillor Howlett, seconded by Councillor Dawson be it hereby resolved to write off outstanding poll tax for four individuals totaling \$845.29.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #166/19: Motion by Councillor Howlett, seconded by Councillor Alexander be it hereby resolved to waive taxes on vacant land as requested.

Councillor Howlett stated that the minimum charge for vacant land will be reviewed during the budget process.

In favour: 0

Opposed: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Abstaining: 0

Motion Defeated

Request to review costs associated with Appeal Board decision for 26 Island Pond Drive was deferred back to Planning & Development Committee for recommendation.

New Business

Permits

Motion # 167/19: Motion by Councillor Dawson, seconded by Councillor Howlett, be it hereby resolved to defer request for approval in principle to build a house at 30 Kippens Road until further information is available.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Additional Business

Councillor Boyd declared himself in conflict of interest as Boyd & Bungay bid on the following contract and vacated the chamber.

Motion #168/19: Motion by Councillor Dawson, seconded by Councillor Alexander, be it hereby resolved that council approve the site specific health and safety plan for the pickup of ice control materials from Department of Transportation depot for 2019-2020.

Mayor wanted noted in minutes that contractor will not be paid more than bid states.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Boyd returned to the chamber.

The Town Manager reported that the outside workers hauled away a number of trailer loads of brush from the sides of Williams Lane disturbed by West Coast Excavating during the McCarthy's Lane Project. Town Manager will contact the concerned residents.

The Rules and Procedures will be reviewed by the Policy Committee particularly the section regarding committee structuring.

Motion #169/19: Motion by Councillor Howlett, seconded by Councillor Dawson be it hereby resolved to accept the October 1, 2019 Finance Committee meeting minutes.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Committee Reports

Fire Department

Councillor H. Shears reported that 19 fire fighters attended the last meeting and 15 fire fighters attended training on Firemen Level 1 certification. The boot drive will be held on December 21st on Kippens Road. Proceeds will be going to two different charities.

Public Works/Planning & Development

Councillor Boyd reported that discussions have been held with the garbage contractor regarding plastic bins and hopefully there will be a new policy within a couple of months.

Ditching is required on McCarthy's Lane that was not included in the capital works contract. Contractors supplied the drain at the edge of the road and approximately 100 meters of ditching is required to resolve the water problem on private lawns. The new pavement will not be disturbed. It will be cheaper and quicker to resolve this issue now rather than having gone through the capital works process. More information and bids/quotes will be brought to council for a vote. The culvert has been installed on Seaside Drive. A heavy rainfall the following day caused silt to shift and block part of it. An excavator may be required to clear it out.

Mayor is disappointed there are still water problems on McCarthy's Lane and states more time was spent on the fire road.

Recreation

Councillor Alexander reported that the Kippens Winter Carnival is February 7-9, 2020. The Seniors Appreciation Supper is November 24th and the Volunteer Christmas Dinner is December 7th.

Finance

Councillor Howlett reported that staff is working on the 2020 budget process and councillors input would be encouraged. The Town is holding its own financially due to years of good management. However, there is no development in Kippens and the population in Newfoundland is decreasing. Councillor Howlett, Mayor Brake-Patten and Councillor Alexander will meet next week to review the first draft of the 2020 budget.

Beautification

Councillor Dawson reported that there has been a meeting with the garbage contractor. Councillor Dawson was able to speak with Josh Carey at the MNL Convention regarding garbage issues. In all likelihood, it seems that Western Newfoundland will face increasing tipping fees unless government is willing to devise a way to even things out. Josh Carey will be at the Southwest Coast Joint Council meeting in St. Georges on November 30th and all councillors are encouraged to attend.

Mayor's Report

Mayor Brake-Patten reported that council will work on the committee structure as a whole. The Senior's Dinner will be this Sunday, November 24th and the Volunteers Appreciation Dinner and Dance will be December 7th. There has been one encouraging meeting with the new town planner Andrew Smith.

Motion #170/19: Motion by Councillor Dawson, seconded by Councillor Shears be it hereby resolved to adjourn the Council Meeting.

In favour: Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears, W. Howlett, T. Alexander and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Council meeting adjourned at 7:47 p.m. Next regular council meeting is scheduled for December 12, 2019.