

Council Meeting, September 12, 2019
Minutes of a meeting of the council
of the Town of Kippens, held in the
Town Hall, September 12, 2019 at 6:40 PM

Members Present

Mayor	Debbie Brake-Patten
Deputy Mayor	Leon Benoit
Councillors	John Dawson
	Heather Shears
	Shawn Boyd
	Wayne Howlett

Absent with Regrets

Also Present:

CAO/Town Manager	Tim Alexander
Town Clerk	Leonard Hann
11 Residents	Debbie Cormier

Motion #120/19: Motion by Councillor Dawson, seconded by Deputy Mayor Benoit, be it hereby resolved to adopt the August 8, 2019 Council Meeting Minutes.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #121/19: Motion by Councillor Shears, seconded by Councillor Dawson, be it hereby resolved to adopt the September 12, 2019 Council Meeting Agenda.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #122/19: Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to approve the accounts payable totaling \$91,619.38.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #123/19: Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for the construction of a new town community centre using funds in the bank account for the town's cost share.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #124/19: Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for a new fire hall in conjunction with the community centre project using funds in the bank account for the town's cost share.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #125/19: Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for the purchase/construction of a salt/sand shed using funds in the bank account for the town's portion.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #126/19: Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for the construction of a splash pad using funds in the bank account for the town's portion.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #127/19: Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for the rehabilitation to Williams Lane using the bank account for the town's portion.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #128/19: Motion by Councillor Howlett seconded by Councillor Boyd, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for the rehabilitation to Seaside Drive using the bank account for the town's portion.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #129/19: Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for the rehabilitation of gabions in Gaudons Brook using the bank account for the town's portion.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #130/19: Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved that the Town of Kippens apply for Municipal Capital Works funding for upgrading base and replace pavement on Oceanview Drive using the bank account for the town's portion.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #131/19: Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to donate \$250.00 to the Long Range Small Business Week.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Residents were advised of the Long Range Small Business Week nomination process and voting procedures and encouraged to participate.

Motion #132/19: Motion by Councillor Howlett, seconded by Councillor Dawson, be it hereby resolve to donate \$125.00 each to two Kippens youth who represent Newfoundland in the Atlantic Tournament in New Brunswick September 6 -8th.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #133/19: Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to donate \$250.00 to the Whaleback Nordic Ski Club on a one-time basis.

Motion #134/19: Motion by Councillor Dawson, seconded by Boyd, be it hereby resolved to amend the amount in Motion #133/19 from \$250.00 to \$1,000.00 and donate to the Whaleback Nordic Ski Club on a one-time basis.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Amended Motion #133/19: Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to donate \$250.00 to the Whaleback Nordic Ski Club on a one-time basis.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0
Abstaining: 0
Motion Carried

New Business

Mayor Brake-Patten read the Prostate Cancer Month Proclamation

Mayor Brake-Patten read the Sexual Violence Awareness Week Proclamation.

Permits

Motion 135#/19: Motion by Deputy Mayor Benoit, seconded by Councillor Dawson, be it hereby resolved to grant a permit to build a deck extension at 39 Lakeview Drive, being in full compliance.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion # 136/19: Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to grant a permit to build a shed/garage at the following addresses, being in full compliance:

158 Kippens Road

31 Oake Drive

28 Island Pond Drive

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Additional Business

Motion #137/19: Motion by Councillor Howlett, seconded by Councillor Dawson to defer the issue of home-based businesses to the finance committee for recommendations.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Motion #138/19: Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to issue a stop work/removal order for 26 Island Pond Drive as per the Western Regional Appeal Board dated June 12, 2019.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Brake-Patten cautioned residents to limit the use of fireworks to Christmas, New Years Eve and Canada Day in order to be respectful of other residents and animals.

Annual Fall Cleanup is September 30, 2019.

Mayor Brake-Patten reported that she met on September 4th with the WRWM representatives as well as representatives from St. George's, Stephenville and Stephenville Crossing. One of the biggest concerns is the amount of garbage or recycling left behind on garbage collection day. WRWM advised that the fees will not be increasing this year. The result of this meeting was that the communities decided to form a group that would lobby the government or take things into their own hands in order to solve the garbage issues. Councillor Dawson and Len Hann will join this committee. Stickers will be used to help identify the reason for the bag being left behind. WRWM will be moving into a punitive phase whereby they will be fining people.

Brief discussion held on revisiting the idea of allowing residential garbage bins.

Some discussion held on the baseball field, dog park and possible ice rink. Issues to be referred to Recreation Committee for further consideration.

Motion #139/19: Motion by Deputy Mayor Benoit, seconded by Councillor Dawson, be it hereby resolved to accept the June 19 and August 29, 2019 Planning and Development Meeting Minutes.

In favour: Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors J. Dawson, H. Shears, W. Howlett and S. Boyd

Opposed: 0

Abstaining: 0

Motion Carried

Deputy Mayor Benoit commended Brad Shears, Len Hann, Patrick Lannon and Shawn Boyd for going above the call of duty to work endlessly on the well system to ensure the Town did not run out of water. The system was in extremely poor condition and work continues on it.

Town manager, Len Hann reported that well #2 is operating by generator and the panel is partially destroyed. New pumps have been ordered, as well as motors, pipes and wiring. Hopefully two wells will be repaired within the next two weeks and completely up to date. Then the remaining two wells will be repaired. Residents are asked to continue conserving water until all repairs are completed. Mr. Hann also thanked the Town of Stephenville for supplying Kippens with a pump and motor to assist in getting well #2 running enough to supply the town with water.

Councillor Howlett provided an update on the proposed trail system. The trails proposal came about as an attraction for the Town of Kippens. It was never meant to hurt anyone or infringe on anyone's property. Mayor Brake-Patten suggested the Town look at a walking track as well as enhancing the green spaces.

Mayor Brake-Patten listed the committee structure as follows:

Finance: Councillor Howlett & Councillor Alexander

Planning & Development: Deputy Mayor Benoit, Councillor Boyd & Councillor Shears

Public Works: Deputy Mayor Benoit & Councillor Boyd

Recreation: Councillors Alexander & Councillor Shears

Fire Dept. Liaison: Councillors Alexander & Councillor Shears

Beautification: Councillors Dawson & Councillor Shears

Communication: Councillors Dawson & Councillor Howlett

HR: Deputy Mayor Benoit, Councillor Howlett & Councillor Dawson

Green Committee: Councillors Alexander & Councillor Boyd

Ad Hoc Committees

ICSP: Mayor Brake-Patten & Deputy Mayor Benoit

Community Centre: Deputy Mayor Benoit

Nomenclature: Councillor Dawson

Policy: Councillor Dawson

Mayor is ex officio for all committees.

Conflict of Interest legislation will be included in all council packages as a reminder to all members.

Committee Reports

Recreation

Councillor H. Shears had nothing to report.

Fire Department

Councillor Shears reported that the fire department continues to train on Tuesday nights. The idea of a community ice rink will be tabled at their next meeting.

Public Works/Planning & Development

Deputy Mayor Benoit reported that work is needed on the sand truck to get it ready for the winter. The paving patchwork has been completed. Everything is running smoothly on McCarthy's Lane and they are on target with their time schedule. Plans are underway to install a culvert on Seaside Drive before winter.

Finance

Councillor Howlett reported that it is budget time and all departments need to begin preparing their budget submissions.

Mayor Brake-Patten reported that council hopes to have an HR meeting before the October council meeting.

Beautification

Councillor Dawson reported that the committee has funds available and a meeting with Councillor Shears will be necessary to finalize beautification plans such as purchasing trees. Another possibility is creating raised beds in the community garden.

Councillor Dawson congratulated the Bay St. George Vikings (Bantom B) on winning the gold medal in Paradise at the Newfoundland finals. Jacob Dawson won MVP and Coby Russell won top defensive player. This team is supported by many great volunteers.

Mayor's Report

Mayor Brake-Patten reported that information regarding septic systems and pumping providers will be available on the town website. Council is in the process of short listing for a new town planner and will be holding telephone consultations.

Councillor Howlett reminded all residents that the federal election will be held on October 21st. All are encouraged to educate themselves on federal issues and get out and vote.

Motion #140/19: Motion by Councillor Dawson, seconded by Deputy Mayor Benoit be it hereby resolved to adjourn the Council Meeting.

In favour:

Opposed: 0

Abstaining: 0

Motion Carried

Council meeting adjourned at 7:55 p.m. Next regular council meeting is scheduled for October 10, 2019.

Debbie Cormier, Town Clerk

Debbie Brake-Patten, Mayor