

**Council Meeting, August 8, 2019**  
Minutes of a meeting of the council  
of the Town of Kippens, held in the  
Town Hall, August 8, 2019 at 6:35 PM

<b>Members Present</b>	Mayor Councillor	Debbie Brake-Patten John Dawson Heather Shears Shawn Boyd
<b>Absent with Regrets</b>	Deputy Mayor Councillors	Leon Benoit Wayne Howlett Tim Alexander
<b>Also Present:</b>	CAO/Town Manager Town Clerk 6 Residents	Leonard Hann Debbie Cormier

**Motion #107/19:** Motion by Councillor Dawson, seconded by Councillor Shears, be it hereby resolved to adopt the July 11, 2019 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #108/19:** Motion by Councillor Shears, seconded by Councillor Boyd, be it hereby resolved to adopt the August 8, 2019 Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #109/19:** Motion by Councillor Dawson, seconded by Councillor Shears, be it hereby resolved to approve the accounts payable totaling \$92,236.98.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #110/19:** Motion by Councillor Dawson, seconded by Councillor Boyd be it hereby resolved to accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated July 25, 2019 to complete Edward's Lane Storm Sewer Project #17-GI-200071 for \$880,000.00. The Town of Kippens agrees to provide \$79,801.00 in funding for this project and authorizes the Mayor and Town Manager to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Kippens.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

The deadline for 2020 Capital Works Applications is September 30, 2019. Council will consider projects before the application deadline.

Proposals have been accepted for the town planner tender. All councillors will be involved in the selection of the Town planner and the public will be kept informed throughout the process.

### **Permits**

**Motion 111# /19:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to demolish a greenhouse at 29 Lakeview Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #112 /19:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to grant a permit to extend a deck at 3A Oceanview Drive, being in full compliance:

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion # 113/19:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to grant a permit to build a garage at 2 Cherry Street, being in full compliance.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #114/19:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to grant a permit to build 3-5 greenhouses at 269-279 Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #115/19:** Motion by Councillor Boyd, seconded by Councillor Shears, be it hereby resolved to grant a permit for a 9:00am to 5:00 pm woodworking home-based business at 10 Simons Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #116/19:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to grant a permit to build a clean building at 269-279 Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #117/19:** Motion by Councillor Boyd, seconded by Councillor Dawson, be it hereby resolved to grant a permit to build a heavy equipment garage at 269-279 Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #118/19:** Motion by Councillor Boyd, seconded by Councillor Shears, be it hereby resolved to grant a permit to build a wood shed at 269-279 Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

### **Additional Business**

Council will be reviewing the need for a home-based business policy and discussing the difference between a hobby and a business.

The decision of the Appeal Board regarding the shed located at 26 Island Pond Drive was discussed. The town manager reported that R. Cotter from the Appeal Board confirmed via telephone that the order must be followed by council. This conversation will be followed by an email confirmation. Council will review the order before voting on it.

### **Committee Reports**

#### **Fire Department**

Councillor Shears reported that the fire department continues to train on Tuesday nights and regular meeting nights will start again in September.

#### **Recreation**

Councillor Shears reported that the summer program is active.

#### **Public Works/Planning & Development**

Councillor Boyd reported that most of the patch paving has been completed.

Town Manager, Leonard Hann gave an update on the wells. The mulching around the well sites is completed. The wells are currently being tested and there are no leaks reported. There are some issues with one well that must be addressed and fixed. Diagnostic tests have been completed to test the chlorine and make sure everything is running correctly.

#### **Beautification**

Councillor Dawson reported that it is nice to see a picnic bench and seat on the green space formerly used as a garage on Kippens Road. Town Manager reported that work is being planned for the electronic sign as it appears some internal cards need replaced. Councillor Dawson reported that some initial efforts have been made with two pieces of policy which will be shared through a workshop process with council.

### **Mayor's Report**

Mayor D. Brake-Patten thanked the inmates at the penitentiary for their work on the picnic tables. Mayor stated that the position of Mayor and Councillor is a volunteer position and no abuse will be taken from residents, council members or staff and hopefully none will be given as well. Mayor has been in this position for almost two years and it has been a very tumultuous two years. Council needs to get control of the situation. Mayor has no intentions of resigning but is here to lead the people and do the right thing for the best interest of all the people. If anyone wants a voice they are encouraged to run in the next election. If anyone is on council for their own benefit they are encouraged to move on.

**Motion #119/19:** Motion by Councillor Dawson, seconded by Councillor Shears be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten and Councillors J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 7:10 p.m. Next regular council meeting is scheduled for September 12, 2019.

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Debbie Cormier, Town Clerk

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Debbie Brake-Patten, Mayor