

Council Meeting, June 13, 2019
Minutes of a meeting of the council
of the Town of Kippens, held in the
Town Hall, June 13, 2019 at 6:30 PM

Members Present	Mayor Councillors	Debbie Brake-Patten Wayne Howlett Heather Shears Tim Alexander Shawn Boyd
Absent with Regrets	Deputy Mayor Councillor	Leon Benoit John Dawson
Also Present:	Town Clerk CAO/Town Manager 11 Residents	Debbie Cormier Leonard Hann

Motion #74/19: Motion by Councillor Alexander, seconded by Councillor Boyd, be it hereby resolved to adopt the May 9, 2019 Council Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #75/19: Motion by Councillor Shears, seconded by Councillor Alexander, be it hereby resolved to adopt the May 29, 2019 Special Council Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #76/19: Motion by Councillor Shears, seconded by Councillor Howlett, be it hereby resolved to adopt the May 29, 2019 Privileged Council Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #77/19: Motion by Councillor Shears, seconded by Councillor Alexander, be it hereby resolved to adopt the June 13, 2019 Council Meeting Agenda.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Financial

Motion #78/19: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to approve the accounts payable totaling \$91,282.56.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Brake-Patten declared conflict of interest on the following item and vacated the chamber and the chair. Councillor Shears filled the chair.

Motion #79/19: Motion by Councillor Howlett, seconded by Councillor Alexander be it hereby resolved to reimburse payment of \$95.00 for purchase of seed for the prison project.

In favour: Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Brake-Patten returned to the chamber and the chair.

Motion #80/19: Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to donate \$30.00 for ad in Lions Club District Directory.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #81/19: Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to donate \$500.00 to the Addiction Recovery Drop In Centre.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #82/19: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to write off interest for a resident totaling \$61.92.

In favour: 0

Opposed: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Abstaining: 0

Motion Defeated

Motion #83/19: Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to sell 36#3 Kippens Road for outstanding taxes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #84/19: Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to sell 36#4 Kippens Road for outstanding taxes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

New Business

Motion #85/19: Motion by Councillor Boyd, seconded by Councillor Alexander, be it hereby resolved to donate \$550.00 to the Stephenville Theatre Festival.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

CAO/Town Manager gave an update on two recent appeals. An official report will be provided within the next two weeks.

Permits

Motion #86/19: Motion by Councillor Boyd, seconded by Councillor Alexander, be it hereby resolved to grant a permit to build a house at 52B Kippens Road. House is not in full compliance with regulations as it does not front on a public road.

In favour: 0

Opposed: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Abstaining: 0

Motion Defeated

Motion #87/19: Motion by Councillor Boyd, seconded by Councillor Shears, be it hereby resolved to grant a permit to build a garage/shed at the following addresses, being in full compliance:

13 Fir Avenue

18 Kippens Road

4 Cherry Street

444 Kippens Road

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #88/19: Motion by Councillor Boyd, seconded by Councillor Alexander, be it hereby resolved to grant a permit to build a shed extension at 8 Hawthorne Avenue, being in full compliance.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #89/19: Motion by Councillor Boyd, seconded by Councillor Alexander be it hereby resolved to grant a permit to operate a property management business at 31 Kippens Road, being in full compliance.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #90/19: Motion by Councillor Alexander, seconded by Councillor Howlett, be it hereby resolved to grant a permit in principle to develop an orchard.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Additional Business

Motion #91/19: Motion by Councillor Alexander, seconded by Councillor Shears be it hereby resolved to accept the January 28, February 5, March 5 and April 2, 2019 Fire Department Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #92/19: Motion by Councillor Alexander, seconded by Councillor Howlett be it hereby resolved to accept the January 28, 2019 Recreation Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Motion #93/19: Motion by Councillor Alexander, seconded by Councillor Boyd be it hereby resolved to accept the April 12, 2019 Kippens Trail Committee Meeting Minutes.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Howlett clarified that the oceanline trail will be the focus for this year. There is an ongoing discussion with land owners. Mayor Brake-Patten also noted that the Town should work on the green space on Orchard Lane.

Motion #94/19: Motion by Councillor Alexander, seconded by Councillor Shears be it hereby resolved to accept a memorial bench to be placed in the playground area.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0
Motion Carried

Councillor Alexander read proclamation claiming June as Recreation month.
Councillor Alexander agreed to be on the finance committee.

Committee Reports

Fire Department

Councillor Shears reported that they have 13 – 15 fire fighters in attendance at each meeting. The fire department is requesting the purchase of a seacan to make into a smokehouse. There is a cost associated with renting the smokehouse in Stephenville.

Public Works/Planning & Development

Councillor Boyd reported that he participated in a walk-through on Island Pond Drive reviewing deficiencies. Paving seems to be an issue across the Island. Sods will be patched and one driveway is to be repaired. There is also a pond of water to be dealt with near Island Pond Drive and Cedar Drive.

Recreation

Councillor Alexander reported that the committee is working on Canada Day celebrations. Flyers will be distributed. Everyone is encouraged to attend. Anyone willing to volunteer can contact the office.

Finance

Councillor Howlett had nothing to report.

Mayor's Report

Mayor D. Brake-Patten reported that they have had three HR meetings which came as a result of a request from residents. The issues include ATIPP and HR concerns. The committee has plans for an HR policy. Council will have a safe guard in place so that council can have access to information in the event that it is needed. The HR committee decided that there should be some way they can have access to the passwords in case of an emergency or whereby staff cannot be located. There are also issues around a hiring policy and practices. HR issues continue to be ongoing. Mayor reported that she sent environmental contacts to the concerned citizens group to follow up on.

Motion #95/19: Motion by Councillor Howlett, seconded by Councillor Alexander be it hereby resolved to adjourn the Council Meeting.

In favour: Mayor D. Brake-Patten and Councillors H. Shears, W. Howlett, S. Boyd and T. Alexander

Opposed: 0

Abstaining: 0

Motion Carried

Council meeting adjourned at 7:40p.m. Next regular council meeting is scheduled for July 11, 2019.

Debbie Cormier, Town Clerk

Debbie Brake-Patten, Mayor