

**Town of Kippens**  
**Regular Council Meeting, February 14, 2019**

Minutes of a regular meeting of the council  
of the Town of Kippens, held in the  
Town Hall, February 14, 2019 at 8:03 P.M.

<b>Members Present</b>	Mayor	Debbie Brake-Patten
	Deputy Mayor	Leon Benoit
	Councillors	Wayne Howlett
		Heather Shears
<b>Also Present:</b>		Shawn Boyd
	Town Clerk	Tim Alexander
	CAO/Town Manager	Debbie Cormier
	Resident	Leonard Hann

**Motion #14/19:** Motion by Councillor Boyd, seconded by Deputy Mayor Benoit, be it hereby resolved to adopt the January 10, 2019 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #15/19:** Motion by Councillor Boyd, seconded by Councillor Shears, be it hereby resolved to adopt the January 24, 2019 Special Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #16/19:** Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to adopt the February 14, 2019 Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #17/19:** Motion by Councillor Howlett, seconded by Councillor Alexander, be it hereby resolved to approve the invoices totaling \$707,802.46.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

**Councillor S. Boyd declared a conflict of interest on the following invoice list, as he performed work for the Town and vacated the chamber.**

**Motion #18/19:** Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to approve the invoice for Boyd & Bungay for storm drain repairs totaling \$753.26.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, T. Alexander and W. Howlett

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

**Councillor S. Boyd returned to the chamber.**

**Motion #19/19:** Motion by Councillor Shears, seconded by Councillor Benoit, be it hereby resolved that the Town of Kippens apply for an emergency vehicle under the Fire Protection Vehicle Program.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

**Councillor Alexander declared a conflict of interest as he manages the Regional Aquatic Centre and vacated the chamber.**

**Motion #20/19:** Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved that the Town of Kippens contribute the remaining \$10,000.00 of the \$70,000.00 budget to the Regional Aquatic Centre in Stephenville.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, and W. Howlett

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

**Councillor Alexander returned to the chamber.**

**Motion #21/19:** Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved that the Town of Kippens accept the Gas Tax Funding and terms of agreement for 2019-2024.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed: 0**  
**Abstaining: 0**  
**Motion Carried**

## **New Business**

**Motion #22/19:** Motion by Deputy Mayor Benoit, seconded by Councillor Alexander, be it hereby resolved to grant a four month extension to Councillor Dawson's leave of absence.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## **Permits**

**Motion #23/19:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to grant a permit to build an attached garage at 11 Birch Drive, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #24/19:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved to grant a permit to build a fence at 22 Spruce Drive, being in full compliance. Two panels of the 3 foot fence, not in compliance, must be removed.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

## **Additional Business**

**Motion #25/19:** Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved that the Town of Kippens apply to the Green Team Project Program for four positions.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #26/19:** Motion by Councillor Alexander, seconded by Councillor Howlett, be it hereby resolved that the Municipality of Kippens review the guidelines on the PCP member benefits and responsibilities and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Motion #27/19:** Motion by Councillor Shears, seconded by Councillor Boyd, be it hereby resolved that the Town of Kippens council review and agree upon the Rules of Procedures.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Motion #28/19:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett, be it hereby resolved that the Town of Kippens request the Province of Newfoundland and Labrador prohibit all retail stores from providing customers with single-use plastic carry-out (shopping) bags.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Motion #29/19:** Motion by Councillor Alexander, seconded by Councillor Boyd, be it hereby resolved to accept the January 8, 14 and 20, 2019 Recreation Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Motion #30/19:** Motion by Councillor Alexander, seconded by Councillor Shears, be it hereby resolved to accept the November 6 & December 4, 2018 Fire Department Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

## **Committee Reports**

### **Planning & Development/Public Works**

Deputy Mayor L. Benoit reported that workers have been working widening roads and trying to take away the rain that fell. He reminded residents to be patient and all roads will be cleared. Please keep cars off the roads at night as it interferes with evening snow clearing operations.

**Fire Department/Recreation**

Councillor H. Shears reported that elections were held and there is a new deputy chief and captains for the fire department. An application will be submitted for a new emergency vehicle. On average 15 fire fighters turn out each Tuesday to the meetings.

**Planning & Development/Public Works**

Councillor S. Boyd had nothing to report.

**Fire Department/Recreation**

Councillor T. Alexander reported that the Winter Carnival was well attended despite the inclement weather. Thanks to all the committee members and volunteers who make it a success.

**Finance/Trails**

Councillor W. Howlett commended staff for their constant effort in working within the budget. The accounts payable included over \$500,000.00 in our Island Pond Project contributions. Capital Works projects are commencing in stages.

Councillor W. Howlett reported that the trails committee is now moving into the public stage. Plans are in place for a mail out flyer looking for public feedback and encouraging all to attend a public forum. The committee is also looking for more members.

**Mayors Report**

Mayor D. Brake-Patten had nothing to report.

**Motion #31/19:** Motion by Councillor Alexander, seconded by Councillor Shears be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd. T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 8:25 p.m. Next regular council meeting is scheduled for March 14, 2019.

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Debbie Cormier, Town Clerk

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Mayor Debbie Brake-Patten