

**Town of Kippens**  
**Regular Council Meeting, October 11, 2018**  
Minutes of a regular meeting of the council  
of the Town of Kippens, held in the  
Town Hall, October 11, 2018 at 9:12 P.M.

<b>Members Present</b>	Mayor	Debbie Brake-Patten
	Deputy Mayor	Leon Benoit
	Councillors	Wayne Howlett
		Heather Shears
		Tim Alexander
		Shawn Boyd
<b>Also Present:</b>	Town Clerk	Debbie Cormier
	CAO/Town Manager	Leonard Hann
	Residents	Francis & Josh Power

**Motion #138/18:** Motion by Councillor Boyd, seconded by Councillor Shears, be it hereby resolved to adopt the September 13, 2018 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #139/18:** Motion by Councillor Howlett, seconded by Deputy Mayor Benoit, be it hereby resolved to adopt the October 11, 2018 Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #140/18:** Motion by Councillor Howlett, seconded by Councillor Boyd, be it hereby resolved to approve the invoices totaling \$43,632.97.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor T. Alexander declared a conflict of interest and left the chamber.**

**Motion #141/18:** Motion by Councillor Howlett, seconded by Councillor Shears, be it hereby resolved to approve the invoices totaling \$3,105.00.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors H. Shears, S. Boyd, and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor T. Alexander returned to the chamber.**

**New Business**

**Permits**

**Motion #142/18:** Motion by Councillor Benoit, seconded by Councillor Boyd, be it hereby resolved to grant a permit to build a shed/garage at the following addresses, being in full compliance.

45 Orchard Lane

10 Kippens Road

33 Island Pond Drive

**In favour:** Mayor D. Brake-Patten, Deputy Mayor Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #143/18:** Motion by Councillor Benoit, seconded by Councillor Boyd, be it hereby resolved to grant a permit to build a ramp from shed to shed at 65 Kippens Road, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #144/18:** Motion by Councillor Benoit, seconded by Councillor Boyd, be it hereby resolved to grant a permit to build a shed extension at 26 Island Pond Drive, being in full compliance. This permit will be granted to the pre-existing extension to the garage as per the permit request with the removal of ten inches from the east side making the separation between the two existing buildings meet the Town Regulations of two meters. This includes a 10% council approved variance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #145/18:** Motion by Councillor Benoit, seconded by Councillor Alexander, be it hereby resolved to grant a permit in principle to build a house at 34 Orchard Lane, being in full compliance.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Additional Business**

**Motion #146/18:** Motion by Councillor Shears, seconded by Councillor Benoit, be it hereby resolved to accept the September 4, 2018 Fire Department Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor S. Boyd declared conflict of interest and left the chamber.**

**Motion #147/18:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett be it hereby resolved that Council issue a stop work and removal order to the owner of 40 Simon's Drive, Kippens for two sheds on the property that were constructed/installed without a permit. Compliance to this order must be met by June 1, 2019.

**In favour:** Deputy Mayor L. Benoit and Councillors T. Alexander and W. Howlett

**Opposed:** Mayor D. Brake-Patten and Councillor H. Shears

**Abstaining: 0**

**Motion Carried**

**Motion #148/18:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett be it hereby resolved that Council issue a removal order to the owner of 40 Simon's Drive, Kippens for all advertisements/signs and all longers and wire fences that were constructed/installed without a permit. Compliance to this order must be met by June 1, 2019.

**In favour:** Deputy Mayor L. Benoit and Councillors T. Alexander, W. Howlett and H. Shears

**Opposed:** Mayor D. Brake-Patten

**Abstaining: 0**

**Motion Carried**

**Motion #149/18:** Motion by Deputy Mayor Benoit, seconded by Councillor Howlett be it hereby resolved that Council issue a removal order to the owner of 40 Simon's Drive, Kippens for all animals (other than pets) as defined by Legislation from the property. Compliance to this order must be met by June 1, 2019.

**In favour:** Deputy Mayor L. Benoit and Councillors T. Alexander and W. Howlett

**Opposed:** Mayor D. Brake-Patten and Councillor H. Shears

**Abstaining: 0**

**Motion Carried**

**Councillor Boyd returned to the chamber.**

### **Committee Reports**

#### **Planning & Development/Public Works**

Deputy Mayor L. Benoit reported we have the possibility of one new home permit. The improvement to Island Pond Drive is almost completed. There were many issues on that road during construction but most of the problems have been resolved. Residents are advised to control their speed on this new road. It is great to have the water issues fixed on that street. Hopefully residents will show pride in their new street.

#### **Recreation**

Councillor H. Shears reported that the summer recreation program ended and all had a great time. The 50<sup>th</sup> anniversary celebration was a success with a meet and greet, treasure hunt, parade and dance. The anniversary celebration will be brought to an end around Christmas.

#### **Planning & Development/Public Works**

Councillor Boyd had nothing to report.

#### **Fire Department**

Councillor T. Alexander reported that training continues every Tuesday night. The department recently assisted with a motorcycle accident.

#### **Finance/Trails**

Councillor W. Howlett reported that the staff is working on the budget.

Councillor W. Howlett reported that the trails committee is doing well and they have identified a section of the trail that they hope to work on next year. This will be from Seaside Drive to Romaines River. Some funds will be required in the next budget. There will be very limited interference with private land.

**Mayors Report**

Mayor D. Brake-Patten thanked Deputy Mayor Benoit for attending the MNL Convention in Gander on behalf of the Town. All councillors are encouraged to attend the convention. Mayor Brake-Patten attended the 35<sup>th</sup> anniversary of the Stephenville/Kippens Search and Rescue. They are to be commended on their hard work and dedication.

**Motion #150/18:** Motion by Councillor Howlett, seconded by Councillor Shears be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor Benoit and Councillors H. Shears, S. Boyd, T. Alexander and W. Howlett

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 9:13 p.m. Next regular council meeting is scheduled for November 8, 2018.

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Debbie Cormier, Town Clerk

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Mayor Debbie Brake-Patten