

**Town of Kippens**  
**Regular Council Meeting, February 8, 2018**

Minutes of a regular meeting of the council  
of the Town of Kippens, held in the  
Town Hall, February 8, 2018 at 7:51 P.M.

<b>Members Present</b>	Mayor	Debbie Brake-Patten
	Deputy Mayor	Leon Benoit
	Councillors	Shawn Boyd
		Heather Shears
		Tim Alexander
		John Dawson
<b>Absent with Regrets</b>	Councillors	Wayne Howlett
<b>Also Present:</b>	Town Clerk	Debbie Cormier
	CAO/Town Manager	Leonard Hann

**Motion #18/18:** Motion by Councillor Dawson, seconded by Deputy Mayor Benoit, be it hereby resolved to adopt the January 4, 2018 Special Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #19/18:** Motion by Councillor Dawson, seconded by Councillor Shears, be it hereby resolved to adopt the January 11, 2018 Council Meeting Minutes.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Motion #20/18:** Motion by Councillor Alexander, seconded by Councillor Boyd, be it hereby resolved to adopt the February 8, 2018 Council Meeting Agenda.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Financial**

**Motion #21/18:** Motion by Deputy Mayor Benoit, seconded by Councillor Boyd, be it hereby resolved to approve the invoices totaling \$186,064.24.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

**Councillor S. Boyd declared conflict of interest on the following agenda item and left the chamber.**

**Motion #22/18:** Motion by Deputy Mayor Benoit, seconded by Councillor Alexander, be it hereby resolved to approve the invoice for Boyd & Bungay for delivery of winter salt totaling \$2,294.25.  
**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson and H. Shears  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

**Councillor S. Boyd returned to the council chamber.**

**Motion #23/18:** Motion by Deputy Mayor Benoit, seconded by Councillor Boyd be it hereby resolved to adopt the 2017 Gas Tax Audit.  
**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

### **New Business**

#### **Permits**

**Motion #24/18:** Motion by Deputy Mayor Benoit, seconded by Councillor Dawson be it hereby resolved to approve an approval in principle to operate a bed & breakfast at 19 Hawthorne Avenue subject to all municipal and provincial regulations.  
**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

#### **Additional Business**

Councillor Shears reported that this year the Town will be celebrating the 50<sup>th</sup> anniversary of its incorporation. Planning has started. The gold theme will be used throughout the year starting with the Winter Carnival gold buttons. A subcommittee may be created for the planning and details of the event.

**Motion #25/18:** Motion by Councillor Alexander, seconded by Deputy Mayor Benoit be it hereby resolved to accept the January 3, 18, 24 and 29, 2018 Recreation Meeting Minutes.  
**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd  
**Opposed:** 0  
**Abstaining:** 0  
**Motion Carried**

## **Committee Reports**

### **Planning & Development/Public Works**

Deputy Mayor Benoit reported that the weather this winter has been unusual but the roads are in good shape. There have been problems with the pins in the 936 loader and it will be rectified soon along with a regular maintenance schedule.

### **Recreation**

Councillor Shears reported that the Winter Carnival will be going ahead this weekend. Many activities are planned and a flyer went out to residents early in the week. Buttons are available.

Councillor S. Boyd had nothing to report.

### **Fire Department**

Councillor Alexander reported that the fire department had their election of officers. Jeff Hulan will remain as the Fire Chief and Dave Green is the new Deputy Chief. The department currently has 23 members.

### **Beautification/Communications**

Councillor Dawson reported that half of the electronic sign is out. Attempts are being made to have it repaired and develop a protocol for usage. Councillor Dawson hopes to publish a newsletter quarterly with the first edition to be available in March 2018.

### **Mayor's Report**

Mayor D. Brake-Patten reported that the Strategic Planning session was a success. Five members of council, two administrators and approximately 10 residents attended each session. Discussions included green spaces, recycling, and affordable housing. Other items of discussion dealt with issues on Route 460, lighting and bypass road. A document will be compiled to be used in the future when approaching government. Congratulations were extended to Katarina Roxon on being awarded the Order of Newfoundland and Labrador. Katarina is the youngest person to ever receive this honor.

**Motion #26/18:** Motion by Councillor Shears, be it hereby resolved to adjourn the Council Meeting.

**In favour:** Mayor D. Brake-Patten, Deputy Mayor L. Benoit and Councillors T. Alexander, J. Dawson, H. Shears and S. Boyd

**Opposed:** 0

**Abstaining:** 0

**Motion Carried**

Council meeting adjourned at 8:20 p.m. Next regular council meeting is scheduled for March 8, 2018.

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Debbie Cormier, Town Clerk

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Mayor Debbie Brake-Patten